



DEPARTMENT OF THE ARMY
WASHINGTON

30 JAN 2004

SUBJECT: Army Directive #6--Army-wide Review of Policies and Procedures for Installation Management

MEMORANDUM FOR PROPONENTS OF DEPARTMENT OF THE ARMY, COMMAND, OR AGENCY ADMINISTRATIVE PUBLICATIONS

This memorandum directs a review of Departmental, command, and agency policies and procedures impacted by the realignment of installation management functions. It also clarifies authorities associated with the Headquarters, Department of the Army (HQDA) realignment and the transformation of installation management.

To achieve the operational effectiveness and standardization required to transform Army installations, streamline and standardize installation management operations, and eliminate redundancy, proponents of Departmental, command, and agency publications and forms associated with installation management functions will review and, where appropriate, revise or rescind existing policy and procedures.

Until these policies and procedures are revised or rescinded, the authorities associated with the management of missions, functions, or resources designated as major Army command (MACOM), HQDA, or other agency responsibilities, as they apply to installation management functions, are granted to the Assistant Chief of Staff for Installation Management (ACSIM). The ACSIM may further delegate such authorities to the Director, Installation Management Agency (IMA) who may further delegate such authorities to the IMA regional directors. This grant of authority does not include any civilian and military personnel authorities.

The ACSIM will work with affected HQDA staff principals, MACOM commanders and other agency principals to identify, revise, promulgate, and implement complementary Army policies and procedures to ensure they are documented in applicable Army regulations.

All must consider this a priority effort and a key element in Army transformation that must be completed in an expeditious manner. A Department of the Army circular will provide implementing instructions and timeline for this initiative.

A handwritten signature in black ink, appearing to read "R. L. Brownlee", is positioned above the typed name.

R. L. Brownlee
Acting Secretary of the Army