SECRETARY OF THE ARMY
WASHINGTON

June 8, 2001

MEMORANDUM FOR PRINCIPAL OFFICIALS OF HEADQUARTERS, DEPARTMENT OF THE ARMY

SUBJECT: Army Headquarters Directive - #1

Effective immediately, the Headquarters, Department of the Army schedule of meetings is changed as follows to reflect the importance of integrated civilian and military leadership of the Army. It is also my intent to reduce the time principals spend in meetings.

ACM – cancelled
Secretariat – cancelled
SSC – cancelled
AEC (Army Executive Committee): Secretariat and ARSTAF principals
First duty day of the week;1100-1200 (ECC will coordinate details)

I prefer to be kept continually informed by staff principals. I defer to your judgment to determine how to best accomplish that – short face-to-face meetings, calls, e-mail, memos, scheduled updates, or other means – all are acceptable. Let's keep a vibrant dialogue going on the important issues while making efficient use of our time to provide the best leadership and direction possible for the Army and our soldiers.

Tom White

Thomas E. White

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