

Army Regulation 135–215

Army National Guard and Army Reserve

Officer Periods of Service on Active Duty

**Headquarters
Department of the Army
Washington, DC
1 April 1999**

Unclassified

SUMMARY of CHANGE

AR 135-215

Officer Periods of Service on Active Duty

This revision--

- o Eliminates the Conditional Voluntary Indefinite (CVI) process for all Army competitive category officers, Army Medical Department (AMEDD) officers, Chaplain Corps officers, and all warrant officers.
- o Eliminates the requirement for Army competitive category officers, AMEDD officers, and all warrant officers to apply for Voluntary Indefinite (VI) status (para 3-1).
- o Establishes an applicationless procedure to allow Army competitive category officers and AMEDD officers to be considered for Voluntary Indefinite status automatically (para 3-4).
- o Retains the requirement for Judge Advocate General's Corps (JAGC) and Chaplain Corps officers to apply for Voluntary Indefinite consideration (paras 3-1 and 3-4).
- o Eliminates the centralized VI board process for all warrant officers (paras 3-1 and 3-4).
- o Authorizes field promotion authorities to grant eligible warrant officers VI status concurrent with promotion to CW2 (paras 3-1 and 3-4).
- o Updates procedures concerning the CVI/VI process for JAGC commissioned officers (paras 2-1, 2-3, and 2-4).
- o Establishes the requirement to accept or decline VI status in writing within 90 days after notification of selection (para 3-4).
- o Provides clarification and minor corrections throughout.

Change 1--

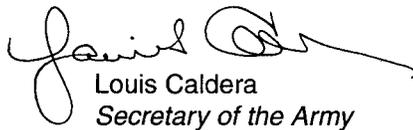
- o Implements new policy and procedures for selecting warrant officers for Volunteer Indefinite (VI) status for warrant officers appointed 1 January 1994 and later.
- o Includes other minor changes throughout the regulation.

Change 2 allows the Chief of Chaplains to use Conditional Voluntary Indefinite Status (CVI) as a career progression tool for officers within the Chaplain Branch.

Effective 1 May 1999

Army National Guard and Army Reserve

Officer Periods of Service on Active Duty



Louis Caldera
Secretary of the Army

History. This publication was originally printed on 12 July 1993. It was authenticated by Gordon R. Sullivan, General, United States Army, Chief of Staff, and Milton H. Hamilton, Administrative Assistant to the Secretary of the Army. Change 1 was published on 1 September 1996 and authenticated by Togo D. West, Jr., Secretary of the Army. Change 2 was published on 1 April 1999 and authenticated by Louis Caldera, Secretary of the Army. This electronic edition publishes the original 1993 edition and incorporates Changes 1 and 2.

Summary. This regulation sets policy for officers of the Reserve Components to serve on extended active duty with their consent.

This revision explains the criteria and procedures required for Conditional Voluntary Indefinite status (Judge Advocate General's Corps only), Voluntary Indefinite status, and short-term extensions. It outlines the criteria for approval, disapproval, revocation, and withdrawal of extended active duty status. Correct formats are provided.

Applicability. This regulation applies to all commissioned officers and warrant officers of the Army National Guard of the United States (ARNGUS) and the United States Army Reserve (USAR) serving on the active duty list. This regulation does not apply to officers serving on active duty for training or for those serving in Active Guard and Reserve status. This publication is not applicable during full mobilization.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Personnel (DCSPER). The DCSPER has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The DCSPER may delegate this authority in writing to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

Army management control process. This regulation contains management control provisions but does not contain checklists for

conducting control reviews used to accomplish assessment of management controls.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from CDR, PERSCOM (TAPC-PDT-PM), 200 Stovall Street, Alexandria, VA 22332-0418.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration date unless sooner superseded or rescinded.

Suggested Improvements. Users of this regulation are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to CDR, PERSCOM (TAPC-PDT-PM), 200 Stovall Street, Alexandria, VA 22332-0418.

Distribution. Distribution of this publication is made in accordance with the requirements on DA Form 12-09-E, block number 2104, intended for command levels A through E for Active Army; D for Army National Guard and U.S. Army Reserve.

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* This publication supersedes AR 135-215, 19 August 1985.

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Chapter 1 General

1-1. Purpose

This regulation sets policies, responsibilities, and procedures for extending, with their consent, the active duty (AD) tours of other than Regular Army (OTRA) officers serving on AD.

1-2. References

Required and related references are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. Commanding General, U. S. Total Army Personnel Command (CG, PERSCOM), will—

(1) Carry out policy guidance received from Deputy Chief of Staff for Personnel (DCSPER) regarding officer periods of service on active duty.

(2) Convene centralized selection boards to consider all OTRA Army competitive category commissioned officers and Army Medical Department (AMEDD) commissioned officers, and warrant officers appointed 1 January 1994 and later for retention in a Voluntary Indefinite (VI) status.

(3) Approve or disapprove applications for short term extension submitted by all basic branch commissioned officers, AMEDD commissioned officers, and warrant officers (except Judge Advocate General's Corps (JAGC) warrant officers).

(4) Serve as the authority for the revocation of VI status for basic branch commissioned officers, AMEDD commissioned officers in coordination with the Office of the Surgeon General (OTSG), and warrant officers (except JAGC warrant officers).

b. The Judge Advocate General (TJAG) will—

(1) Convene selection boards, as required, to consider JAGC commissioned officers for career status.

(2) Approve or disapprove applications for short-term extension submitted by JAGC officers.

(3) Serve as the authority for revocation of Conditional Voluntary Indefinite (CVI) and VI extension for JAGC officers.

(4) Provide the names and career management individual files (CMIF) of those officers not selected for CVI or Voluntary Indefinite status in the JAGC, but who have demonstrated potential for further service and who have volunteered to be rebranched, to PERSCOM for consideration by the PERSCOM centralized selection board.

c. The Chief of Chaplains will—

(1) Convene selection boards as required to review chaplains for career status.

(2) Approve or disapprove applications for short-term extension submitted by chaplains.

(3) Serve as the authority for revocation of CVI and VI extensions of chaplains.

d. The Surgeon General will coordinate selection and eligibility criteria with PERSCOM.

e. For warrant officers appointed prior to 1 January 1994, the appropriate field promotion authorities will consider eligible warrant officers for retention in a Voluntary Indefinite (VI) status concurrent with promotion to Chief Warrant Officer, 2 (CW2) (AR 600-8-29, chap 3).

f. For warrant officers appointed 1 January 1994 and later, selection for VI status will be determined by a centralized board as directed by the DCSPER.

1-5. Active duty extension of service agreements

An extended AD term of service begins the day following completion of the obligated service agreement. An officer serving an initial tour with a given expiration date or a short-term extension (36

months or less) of an initial tour with a given expiration date is considered to be in an initial obligated volunteer (OBV) status.

1-6. Active duty service obligation for Voluntary Indefinite status and short-term extension

a. Officers whose request for CVI status is approved as specified in paragraph 2-5 incur an additional active duty service obligation (ADSO) of 1 year from the effective date of CVI status.

b. All officers whose request for a short-term extension is approved incur an additional ADSO for the period of the approved extension, including any adjustments of that extension under paragraph 4-2 *f*.

c. All commissioned officers and warrant officers selected for VI status under chapter 3 will incur a 1-year ADSO during which the VI status can be revoked as specified in paragraph 3-6.

d. The above service obligations may be waived by an authority listed in paragraph 1-4 *a*, *b*, *c*, or *d* when in the best interests of the Army and if warranted for personal hardship or compassionate reasons.

1-7. Privilege of continued service

No officer has the inherent right to continued military service. The privilege of service is retained only as long as the officer's performance meets expected standards, Army manpower authorizations exist, and continued service is in the best interest of the Army. The responsibility for leadership and example requires that officers accomplish their duties effectively and conduct themselves in an exemplary manner at all times. Only those officers whose demonstrated performance merits retention and who possess acceptable moral and professional traits will be eligible for career status.

1-8. Eligibility for separation pay

Release from active duty (REFRAD) following revocation of VI status and REFRAD following nonselection for VI status are considered to be involuntary separations. Officers may receive separation pay if they are otherwise eligible, as defined in the Department of Defense (DOD) Military Pay and Allowances Entitlement Manual. The supporting finance officer will make this determination.

Chapter 2 Conditional Voluntary Indefinite

2-1. Eligibility

Except as provided in paragraph 2-2, OBV JAGC and Chaplain Corps commissioned officers on the active duty list who are medically fit to perform satisfactorily in a world-wide field environment per AR 600-60 are eligible for consideration for Conditional Voluntary Indefinite (CVI) status if they have completed at least 2 years on active duty as a JAGC or Chaplain Corps officer.

2-2. Officers not eligible for CVI status

a. Officers pending involuntary release under the following provisions of AR 600-8-24 are ineligible for CVI status:

(1) Release for substandard performance, misconduct, or moral or professional dereliction (AR 600-8-24, chap 2).

(2) Civil conviction (AR 600-8-24, chap 2).

(3) Elimination (AR 600-8-24, chap 4).

(4) Release pending appellate review (AR 600-8-24, chap 2, sec XVII).

(5) Resignation for the good of the service (AR 600-8-24, chap 3).

b. Officers under a suspension of favorable personnel action, under the provisions of AR 600-8-2 are ineligible for CVI unless a waiver is granted by the Judge Advocate General or the Chief of Chaplains.

2-3. Selection criteria

CVI status requests will normally be approved unless one or more of the following conditions exist:

a. The officer does not meet weight control standards established by AR 600-9. (This requirement may be waived under exceptional circumstances by the authority listed in paragraph 1-4 b .)

b. The officer's retention on AD is not desirable due to misconduct, moral or professional dereliction, or poor potential for future schooling, increased responsibility, or promotion.

c. The officer is not medically fit to perform satisfactorily in a world-wide field environment (AR 600-60).

d. The needs of the Army or competitive category concerned would best be served by disapproving the request for CVI status.

2-4. Procedures for CVI selection

a. JAGC basic branch commissioned officers who are eligible for CVI status will submit their applications through their Staff Judge Advocate (SJA) or other supervisor, for endorsement, to HQDA (DAJA-PT), Washington, DC 20310-2206 as shown in figure 2-1. Chaplains who are eligible for CVI status will submit their applications through their installation and MACOM chaplain for endorsement to HQDA, Chief of Chaplains (ATTN: DACH-PEA), 2511 Jefferson Davis Highway, Arlington, VA 22201-3907.

b. The timing, application procedures, and selection criteria for CVI status will be in accordance with special JAGC or Chaplains'

Corps message or publication announcing career status selection boards.

2-5. ADSO for officers selected for CVI status

a. Officers selected for CVI status will normally complete a 3-year tour at their current duty station but may be reassigned earlier as the needs of the Corps require. An officer serving on an overseas assignment will ordinarily complete the normal overseas tour.

b. Officers who accept CVI status incur a 1-year ADSO computed from the expiration of their existing service obligation.

c. Officers selected for CVI status will be informed by letter of their adjusted release date and the date of the board to which they must apply in order to obtain VI status. If the officer's ADSO will expire prior to the convening of the VI selection board, the officer's period of service on active duty will automatically be extended to give the officer the opportunity to apply for and be selected for VI status. Officers who do not desire to apply for VI status may request to be released from active duty upon expiration of their existing ADSO.

2-6. Effects of nonselection for CVI

a. Officers not selected may volunteer for branch transfer or reapply to subsequent boards until released from active duty.

b. Officers disapproved for retention in a CVI status will be released from AD at the end of their initial service obligation or on completion of any ADSO, whichever is later.

MEMORANDUM THRU *(Supervisory Chain)*

FOR HQDA (DAJA-PT), Washington, DC 20310-2206

SUBJECT: Conditional Voluntary Indefinite Extension of Active Duty

1. Under the provisions of AR 135-215, I request retention on active duty in a Conditional Voluntary Indefinite (CVI) status after completion of my current obligated tour, which expires on *(date)* .

2. I understand that my retention on active duty is based on the needs of the Army.

3. If this request is approved, I understand that:

a. I have incurred a 1-year active duty service obligation beginning the day after my current obligated service agreement expires.

b. My active duty extension is effective the day following the date my current obligated service agreement expires, unless before that date I am advised that my approved Conditional Voluntary Indefinite status has been revoked; or I am separated under the provisions of AR 635-100, AR 635-120, AR 635-40, or AR 600-43.

4. If this request is disapproved, I understand that I will be released from active duty no later than the completion date of my current obligated tour, unless I am extended or retained under other provisions of law or regulation.

5. (This paragraph is for use only by officers who wish to volunteer for a branch transfer.) If I am not selected for CVI status in the JAGC (or Chaplains' Corps as applicable), I volunteer for branch transfer to (branch). The following are my specific qualifications and reasons for requesting this branch:

(Signature Block)

Note: Endorsement Will Include:

- Recommendation for approval or disapproval
- Applicant's height and weight
- Comments concerning officer's performance and potential

Figure 2-1. Sample format for application for CVI

Chapter 3 Voluntary Indefinite

3-1. Eligibility

a. All OTRA Army competitive category commissioned officers on the active duty list who have completed or are within 1 year of completing their initial obligated volunteer status are eligible for automatic board consideration for VI status. Written application by eligible officers is not required.

b. JAGC officers and chaplains serving in Conditional Voluntary Indefinite status, and chaplains within 1 year of completing their initial obligated volunteer status, who desire to remain on active duty beyond the period of initial obligated volunteer service are required to apply for VI status in accordance with branch messages.

c. AMEDD officers who have served a minimum of 2 consecutive years on active duty (current tour) and JAGC officers who have served a minimum of 5 consecutive years as a judge advocate are eligible for board consideration for VI status. Written application by AMEDD officers is not required. Those officers who were accessed onto active duty for participation in entry-level training programs are not eligible for VI status until they have completed 2 years on active duty after graduation from the program.

d. Warrant officers appointed prior to 1 January 1994 are eligible for VI consideration by the appropriate field promotion authority concurrent with their eligibility for promotion to CW2. Warrant officers appointed 1 January 1994 and later will be considered for VI status by a centralized DA selection board during their fourth year of warrant officer service. Written application by eligible warrant officers is not required.

e. Zones of consideration, timing, and selection criteria for commissioned officers and those warrant officers appointed 1 January 1994 and later will be outlined in special branch messages or publications announcing VI status selection boards.

3-2. Officers not eligible for VI status

a. Officers serving in an Active Guard Reserve (AGR) status are not eligible for extension under this regulation. Release from active duty (REFRAD), extensions, or subsequent tours of AD for officers serving in an AGR status will be in accordance with AR 135-18 and implementing regulations or other directives.

b. Officers pending involuntary release under the following programs of AR 600-8-24 are ineligible for VI status:

(1) Release for substandard performance, misconduct, moral or professional dereliction (AR 600-8-24, chap 2).

(2) Civil conviction (AR 600-8-24, chap 2).

(3) Elimination (AR 600-8-24, chap 4).

(4) Release pending appellate review (AR 600-8-24, chap 2, sec XVII).

(5) Resignation for the good of the service (AR 600-8-24, chap 3).

c. Warrant officers not selected for promotion to CW2 (AR 600-8-29, chap 3) are not eligible for VI status under this regulation.

d. Officers under a suspension of favorable personnel action, under the provisions of AR 600-8-2, are ineligible for VI status unless a waiver is granted by the authorities listed in paragraph 1-4 a, b, c, or d.

3-3. Selection criteria

Selection for VI status will be based on the needs of the Army and an officer's potential for continued service. Officers will normally be selected for VI unless one or more of the following conditions exist:

a. The officer does not meet weight control standards established by AR 600-9. (This requirement may be waived under exceptional circumstances by the authorities listed in paragraph 1-4 a, b, c, d, or e.)

b. The officer's retention on AD is not desirable due to misconduct, moral or professional dereliction, or poor potential for future schooling, increased responsibility, or promotion.

c. The officer is not medically fit to perform satisfactorily in a world-wide field environment (AR 600-60).

d. The needs of the Army or competitive category concerned (including strength management) would best be served by nonselection of the officer for VI status. Strength management considerations will apply to warrant officers appointed 1 January 1994 and later.

3-4. Procedures for VI status selection

a. Commissioned officers.

(1) Army competitive category officers and AMEDD officers eligible to be considered for VI status will be reviewed automatically by a centralized selection board as directed by the Deputy Chief of Staff for Personnel. JAGC officers and chaplains who desire to remain on active duty beyond the period of initial obligated volunteer service must apply for VI status as shown in figures 3-1 and 3-2 respectively and in accordance with special branch messages announcing their respective VI selection boards.

(2) Officers approved for retention in a VI status must accept or decline VI status in writing within 90 calendar days of selection notification as shown in figure 3-3. VI status allows officers to remain on AD pending RA integration in accordance with AR 601-100 unless separated sooner under other regulations or statutes of law.

(3) The first year of VI status will be probationary.

(4) Officers not selected for VI status will normally be released from AD upon expiration of their OBV or any remaining ADSO, whichever is later. However, during periods of force drawdown, earlier release from AD may be directed by the Secretary of the Army to meet end-strength requirements.

(5) REFRAD of officers who were considered but not selected for VI status under paragraph 3-3 d above will be considered involuntary. Determination of entitlement to separation pay will be made by the servicing finance officer.

b. Warrant officers.

(1) Warrant officers appointed prior to 1 January 1994 are eligible for consideration for VI status by appropriate field promotion authorities concurrent with selection for promotion to CW2.

(2) Selection of such warrant officers for promotion to CW2 by the promotion authority constitutes selection for retention in a VI status. Such warrant officers who are not selected for promotion to CW2 are therefore not selected for VI status and are subject to separation in accordance with AR 600-8-24.

(3) Warrant officers appointed 1 January 1994 and later will be considered for VI status by a centralized DA selection board during their fourth year of warrant officer service. Written application by eligible warrant officers is not required.

(4) Warrant officers appointed prior to 1 January 1994 granted VI status at promotion to CW2 must accept or decline VI status, in writing, within 90 days after the effective date of the promotion.

(5) Warrant officers appointed 1 January 1994 and later selected for VI status must accept or decline VI status, in writing, within 90 calendar days of selection notification, as shown in figure 3-3.

(6) Warrant officers not selected for or who decline VI status will normally be released from active duty upon expiration of their OBV or any remaining ADSO, whichever is later.

(7) VI status will allow warrant officers to remain on active duty pending Regular Army (RA) integration, unless separated sooner under other regulations or provisions of law.

(8) The first year of VI status will be probationary.

(9) AMEDD warrant officers selected for VI status who are not eligible for appointment in the RA may remain on active duty in VI status until they first become eligible for retirement under section 3911, title 10, United States Code (10 U.S.C. 3911) and have completed all of their ADSO, unless sooner separated in accordance with AR 600-8-24 or AR 635-40.

3-5. Notification of selection/nonselection and request for reconsideration

a. HQDA will notify officers of their selection or nonselection for VI status not later than 90 days following adjournment of the selection board. (See para 3-4 for effects of selection or nonselection.)

b. Officers not selected for retention may request reconsideration prior to release from AD only if:

(1) A material error existed in the officer's official military personnel file (OMPF) at the time of consideration, or

(2) A material change has occurred to affect the officer's OMPF as it existed prior to the convening date of the board. Reconsideration due to a material change will normally be granted if:

(a) The officer successfully appealed an officer evaluation report (OER) which removed or altered the OER on file in his or her OMPF or

(b) The officer received recognition for meritorious service or achievement through receipt of the Meritorious Service Medal or higher award for service or achievement that occurred prior to the convening date of the board.

c. Extension of AD for the purpose of reconsideration as stated above will be considered on a case by case basis. Extension will not be granted pending results of an OER appeal.

3-6. Revocation of Voluntary Indefinite status

a. An officer's VI status may be revoked at any time within 1 year of the effective date of the officer's VI status by a HQDA authority listed in paragraph 1-4 a, b, c, or d as appropriate, based on a review of the officer's records.

b. The basis for revocation may be any of the circumstances described in paragraphs 3-2 and 3-3. Any general officer in an officer's chain of command may forward adverse information concerning an officer directly to HQDA for consideration for possible initiation of an action to revoke an officer's VI status. For JAGC officers, any Staff Judge Advocate in the officer's technical chain may forward adverse information concerning that officer to HQDA

(DAJA-PT). Nothing in this paragraph limits or restricts the reporting provisions of AR 27-1. Before processing an action for VI status revocation, HQDA authorities listed in paragraph 1-4 a, b, c, or d will—

(1) Notify the officer in writing of the recommended revocation action and the basis for the recommendation.

(2) Provide the officer a period of time, not to exceed 30 days, in which to submit rebuttal information. The officer may have the assistance, if desired, of an officer of the JAGC or civilian counsel of his or her own selection obtained at no expense to the Government. Any information submitted by the officer will be provided to the board for consideration.

c. For the purposes of this paragraph, an action to revoke an officer's VI status is initiated on the date of the memorandum from HQDA notifying the officer of the proposed action.

d. An officer whose VI status has been revoked by HQDA will be released from AD per AR 600-8-24, paragraph 2-29. Authorities listed in paragraph 1-4 a, b, c, and d may direct the retention of an officer whose VI status has been revoked, until completion of any existing ADSO.

3-7. Withdrawal of approved Voluntary Indefinite status

a. Officers selected for VI status (except JAGC) may request withdrawal at any time before entering into their VI status. If approved, these officers will be separated from AD at the end of their ADSO. JAGC officers selected for VI may request release from active duty (REFRAD) under the provisions of AR 600-8-24.

b. Final action to withdraw an officer's approved VI status will be taken only by the authorities listed in paragraph 1-4 a, b, c, or d.

c. Officers who desire separation after entrance into VI status must request REFRAD under the provisions of AR 600-8-24. Officers serving in their probationary year of VI who request early separation will require a waiver of the 1-year ADSO incurred as a result of acceptance of the VI status.

MEMORANDUM THRU (Supervisory Chain)

FOR Headquarters, Department of the Army, ATTN: DAJA-PT, Washington, DC 20310-2206

SUBJECT: Voluntary Indefinite Retention on Active Duty

1. Under the provisions of AR 135-215, paragraph 3-4, I request retention on active duty in a Voluntary Indefinite (VI) status after completion of my current CVI status, which expires on (date).

2. I understand that my retention on active duty is based on the needs of the Army.

3. If this request is approved, I understand that I have incurred a 1-year active duty service obligation beginning on the date my selection is approved by TJAG.

4. If this request is disapproved, I understand that I will be released from active duty 180 days from the date I am notified of my nonselection, or at the end of any service obligation I have incurred, whichever is later, unless I am extended or separated earlier under other provisions of law or regulation.

(Signature Block)

Note: Endorsement Will Include:

- Recommendation for approval or disapproval

- Applicant's height and weight

- Appropriate comments concerning applicant's performance and potential

Figure 3-1. Sample format application for Voluntary Indefinite (VI) status (JAGC only)

MEMORANDUM THRU *(Channels; see para 6-2 of this AR)*

FOR HQDA (DACH-PER)

SUBJECT: Application for Voluntary Indefinite Status

1. Under the provisions of AR 135-215, paragraph 3-4, I request retention on active duty in a Voluntary Indefinite (VI) status. I am currently serving in an Obligated Volunteer (OBV) status which expires on *(date)*.
2. I understand that retention on active duty is based on the needs of the Army.
3. If this request is approved, I understand that:
 - a. I will enter into a VI status effective on the day after my current ADSO ends.
 - b. I will incur an additional 1-year ADSO from the effective date of my VI status.
 - c. I will require ecclesiastical endorsement for VI status prior to the effective date of VI status. Without this endorsement the provisions of AR 600-8-24, paragraph 5-5 will be invoked.
4. If this request is disapproved, I understand that I will be released from active duty no later than 180 days from receipt of written notification of disapproval or upon expiration of any remaining ADSO, whichever is later, unless I am extended or retained under other provisions of law or regulation.

(Signature Block)

Figure 3-2. Sample format application for Voluntary Indefinite (VI) status (chaplains only)

MEMORANDUM THRU *(Personnel Officer)*

FOR HQDA *(Appropriate Career Branch)*

SUBJECT: Acceptance/Declination of Voluntary Indefinite (VI) Extension of Active Duty

1. I hereby acknowledge receipt of notification of selection for extension of active duty in a Voluntary Indefinite (VI) status.
2. I understand that my Voluntary Indefinite status begins on the date following completion of my initial obligated service (OBV) and that I will incur a 1-year active duty service obligation (ADSO) effective on the date of entry into VI status. The first year of VI will be in a probationary status. I also understand that if I desire to voluntarily withdraw my VI status, I must do so prior to expiration of my OBV and prior to entry into VI status.
3. I do/do not accept Voluntary Indefinite status.

(Signature Block)

Figure 3-3. Sample format for acceptance or declination of Voluntary Indefinite (VI) status

Chapter 4 Short-Term Extension of Active Duty

4-1. General

Officers who meet the eligibility criteria in paragraph 4-2 may apply for a short-term extension (STE) of AD (as shown in fig 4-1) for a minimum of 90 days but not to exceed a maximum of 36 months. Exceptions to the minimum or maximum period may be granted by the authorities listed in paragraph 1-4 *a*, *b*, *c*, or *d* when the exceptions are in the best interests of the Army.

4-2. Eligibility for short-term extension

a. All officers who have been ordered to an initial tour of AD may apply for a short-term extension of AD if the extension is to:

(1) Qualify for special education or training for which they will incur an ADSO. The extension period will be through the stated length of the resulting ADSO.

(2) Fulfill operational requirements of their unit of assignment.

b. OBV officers eligible for overseas assignment, per AR 614-30, who have insufficient remaining active service to complete the 'with dependents' tour may voluntarily extend their initial ADSO without formal application to HQDA.

(1) On receipt of overseas assignment instructions, the losing Military Personnel Division (MPD), Personnel Strength Management Branch, Personnel Service Company (PSC), or the Personnel Reassignment Branch, as applicable, will counsel the officer on the required tour lengths. All officers will serve the prescribed tour in accordance with AR 614-30. OBV officers may voluntarily extend

their ADSO by electing the 'with dependents' tour option on the Overseas Tour Election Statement (DA Form 5121-R). The MPD or PSC will complete the form in accordance with AR 600-8-11.

(2) Officers who do not wish to be further obligated should indicate this desire by electing the 'all others' tour option on DA Form 5121-R.

(3) A copy of the DA Form 5121-R will be forwarded to the appropriate career manager as specified in AR 614-30, appendix C, paragraph C-3, and AR 600-8-11.

c. Chaplain, AMEDD, and JAGC commissioned officers may apply for a short-term extension if they desire to extend their active duty service without entering into a VI status. This provision does not apply to Army competitive category commissioned officers or warrant officers.

d. Those officers eligible for retention under AR 600-8-24, paragraph 2-25e(2), (retirement eligible within 2 years) will be retained per that authority and are not required to apply for a short-term extension.

e. Approval of short-term extension will be based on the best interest of the Army. Officers must submit documentation or justification to support the stated reasons for the requested extension. Requests based on operational requirements must be endorsed and verified by the commander concerned.

f. HQDA may change the extension termination date to coincide with the date an officer is eligible to return from overseas or the completion or termination date of special schooling plus the resulting ADSO.

(1) Officers who request short-term extension under this regulation agree in concept to accept adjustments in the termination date of the extension under this paragraph.

(2) Except for AMEDD officers, the adjusted expiration date may not exceed a period of 36 months beyond expiration of the officer's applicable ADSO.

g. Requests for additional short-term extension will be considered on an individual basis, provided the total of such extension does not exceed 36 months.

h. Requests based on operational requirements will not be considered for an additional period of extension except:

(1) Medical Corps (MC) commissioned officers may apply for renewable definite term extensions from 1 to 48 months as shown in figure 4-2.

(2) Medical Corps officers who have less than 12 months of obligation and desire to enter either the Medical Additional Special Pay Agreement or the Incentive Special Pay Agreement must submit a short-term extension to cover the period of the agreement.

(3) Dental Corps officers who have less than 12 months of obligation and desire to enter the Dental Additional Special Pay Agreement must submit a short-term extension to cover the period of the agreement.

(4) All other 12-month pay agreements (Army Nurse Corps, and so forth) are considered voluntary automatic extensions.

(5) Medical Corps Medical Officer Retention Bonus (MORB) and the Multi-Year Special Pay (MSP) agreement are considered voluntary retention programs, and as such, will automatically extend release dates, even if that obligation will extend the officer beyond 20 years active Federal service. An agreement may not extend beyond a legislated mandatory separation or retirement date for age or length of service, unless subject officer's separation or retirement is deferred in advance of the MSP or MORB agreement or the officer is in a retired recall status.

(6) JAGC officers may apply for additional extensions in excess of the 36 month total under procedures announced by OTJAG.

i. AMEDD officers who volunteer to participate in Army residency and fellowship programs will sign either a training agreement for Army-sponsored civilian graduate professional education or a training agreement for Army graduate professional education in a military facility. These agreements will extend the ADSO of the AMEDD officer to the date specified in the agreement. Provisions for adjustment of these AD tour dates will also be included in the agreement.

j. Requests for short-term extension will not normally be approved when the conditions described in paragraphs 3-2 and 3-3 exist.

k. All officers who have an approved short-term extension incur an ADSO and will remain on AD for the period of the extension, and for any HQDA adjustment of extension of the termination date under subparagraph *f* above, unless the officer is released earlier under AR 600-8-24 or AR 635-40.

l. Except as stated in paragraphs 3-5 and 5-2 and for the needs of the Service, officers who are being released from AD due to nonselection for VI status are not eligible for short-term extension.

MEMORANDUM THRU (Channels; see para 6-2 of this AR)

FOR HQDA (Appropriate Career Branch)

SUBJECT: Short-Term Extension of Active Duty

1. Under the provisions of AR 135-215, paragraph 4-2, I request that my current obligated active duty tour which expires (date) be extended to (date).
2. I desire short-term extension because (justification).
3. I understand that the expiration date of my requested short-term extension may be changed by HQDA to coincide with either the date I am eligible to return from overseas or the completion or termination date of special schooling and the resulting active duty service obligation.
4. Adjusted expiration date may not exceed 36 months (90 days if extension is requested under AR 135-215, paragraph 4-2a(2)) beyond termination of my initial obligated tour of active duty.
5. I understand that if DA approves my request that I will be released from active duty upon completion of this extension, unless further extended or retained on active duty under other provisions of law or regulation. I further understand that I will incur an active duty service obligation for the period of this extension.

(Signature Block)

(Note: Include full name, SSN, and branch.)

Figure 4-1. Sample format request for a short-term extension

MEMORANDUM THRU (Channels; see para 6-2 of this AR)

FOR HQDA (SGPE-PSS) Washington, DC 20324

SUBJECT: Definite Term Extension of Active Duty (Army Medical Corps Officers Only)

1. Under the provisions of AR 135-215, paragraph 4-2, I request that my current obligated active duty tour which expires (date) be extended to (date).
2. I understand that if DA approves my request, I will be released from active duty when I complete this tour unless further extended or retained on active duty under other provisions of law or regulation. I further understand that I incur an active duty service obligation for the period of this extension; however, approval of this extension does not entitle me to remain on active duty until qualified for retirement.

(Signature Block)

(Note: Include full name, SSN, and branch.)

Figure 4-2. Sample format request for definite term extension (Army Medical Corps commissioned officers only)

Chapter 5 Extension of Active Duty for Hardship or Family Considerations

5-1. General

- a. All officers on the active duty list may request an extension of service as shown in figure 5-1, from 1 to 90 days when their scheduled release date will cause an extreme personal hardship that can be relieved only by retention on AD for the requested time.
 - b. Retention will not include a requirement that HQDA reassign the officer. The extension must not conflict with Federal law requiring the officer's release from AD.

- c. All officers whose requests for extension under this provision are approved incur an ADSO for the period of extension.

5-2. Eligibility for extension of AD for hardship or family considerations

- a. The following officers may submit a request for hardship extension:
 - (1) Those who will complete an initial or extended obligated tour of AD.
 - (2) Those whose VI extension has been revoked by HQDA, except when misconduct is involved.

(3) Those who declined consideration for or were nonselected for VI status.

b. Requests based on family member circumstances:

(1) Must include documentation to support stated reasons for extension request.

(2) Are restricted to immediate family members who are dependent upon the officer for support.

c. Extension based solely on a family member's medical problems normally will not be approved unless the family member's medical condition creates a hardship that can be relieved only by a short-term extension. These cases should be forwarded through medical channels to HQDA (DASG-HZO), FALLS CHURCH VA 22041-3258. (See AR 40-3 for more guidance.)

MEMORANDUM THRU (Channels; see para 6-2 of this AR)

FOR HQDA (Appropriate Career Branch)

SUBJECT: Hardship Extension of Active Duty

1. Under the provisions of AR 135-215, paragraph 5-2, I request that my scheduled release date of (date) which was established by (AR) (paragraph) be extended to (date) .

2. I desire extension of active duty because (reason) .

3. Documentation that supports my eligibility for this extension is attached. I understand that if my extension is approved, I will incur an active duty service obligation for the period of this extension.

4. I understand that if DA approves my request:

a. I will be released from active duty upon completion of this extension unless further extended or retained under other provisions of law or regulation.

b. I incur an active duty service obligation for the period of this extension.

(Signature Block)

(Note: Include full name, SSN, and branch.)

Figure 5-1. Sample format request for a hardship extension (all officers)

Chapter 6 Requesting Extension

6-1. General

Officers desiring to remain on AD after their scheduled release will submit a request for extension in accordance with the applicable format shown in this regulation. Chaplain Corps officers will ensure that a DD Form 2088 (Ecclesiastical Endorsement Agent Certification), extending ecclesiastical endorsement during the requested extension, is forwarded to HQDA (DACH-PER).

6-2. Routing of requests for extension

a. Requests for extension on AD must be processed through the first colonel in the chain of command and the office responsible for requisitioning replacements for the command.

b. Applications will be sent to the appropriate agency listed below by the last endorsing official as outlined above.

(1) For basic branch officers, send requests to Cdr, PERSCOM (TAPC-OPE for Combat Arms); (TAPC-OPF for Combat Support Arms); (TAPC-OPG for Combat Service Support); (TAPC-OPH-PS for Health Services Division (AMEDD)); or TAPC-OPW for Warrant Officers), 200 Stovall Street, Alexandria, VA 22332-0400.

(2) For Chaplain Corps officers, send requests through technical channels to HQDA (DACH-PER), CHIEF OF CHAPLAINS, 2700 ARMY PENTAGON, WASHINGTON, DC 20310-2700.

(3) For JAGC officers, send requests through technical channels to HQDA (DAJA-PT), THE JUDGE ADVOCATE GENERAL, 2200 ARMY PENTAGON, WASHINGTON, DC 20310-2200.

6-3. Forwarding endorsements

a. The request for extension must be endorsed through and personally signed by the commander of the officer's battalion or like-size unit; or for officers assigned or detailed to the JAGC, the supervising Staff Judge Advocate or legal supervisor. Chaplain requests will be further routed through the immediate technical supervisor, the installation staff chaplain or chaplain colonel and MACOM command chaplain. All endorsements will contain the following:

(1) A recommendation for approval or disapproval. If disapproval is recommended, justification must be included.

(2) A report of any recent misconduct of the officer concerned that has not been reported to HQDA (see para c below).

(3) A statement as to whether the officer meets Army weight standards. The statement should be worded as follows: 'This officer (does) (does not) meet Army weight control standards as established by AR 600-9. On (date), his or her height was inches and he or she weighed pounds. Body fat content was percent.' (Body fat content needed only if officer does not meet screening table weight standards established by AR 600-9.)

b. Each subsequent endorsement will recommend either approval or disapproval.

c. Any endorsement to an extension request which contains specific derogatory information which reflects adversely on an officer's character, integrity, trustworthiness, or reliability will be referred to the officer in accordance with AR 600-37 by one of the following:

(1) The first general officer in the officer's chain of command.

(2) The supervising Staff Judge Advocate or legal supervisor (for officers assigned or detailed to the JAGC).

(3) The installation or MACOM staff chaplain (for chaplains).

6-4. Action required on approved extensions or selection for Voluntary Indefinite status

a. Upon approval of requests for extension or selection of VI status, the appropriate HQDA career management division will update the officer master file (OMF) to reflect the new expiration of service agreement (ESA) date.

b. Authorities listed in paragraph 1-4 *a* , *b* , *c* , or *d* will notify the applicable State Adjutant General on receipt of approval of extension or VI status of an Army National Guard officer on the active duty list. The State Adjutant General will decide whether to transfer the officer to the U.S. Army Reserve.

Appendix A References

Section I Required Publications

AR 27-1

Judge Advocate Legal Service. (Cited in para 3-6.)

AR 40-3

Medical, Dental, and Veterinary Care (Cited in para 5-2.)

AR 600-8-11

Reassignment. (Cited in para 4-2.)

AR 600-8-2

Suspension of Favorable Personnel Actions. (Cited in paras 2-2, 3-2.)

AR 600-9

The Army Weight Control Program. (Cited in paras 2-3, 3-3, 6-3.)

AR 600-37

Unfavorable Information. (Cited in para 6-3.)

AR 614-30

Oversea Service. (Cited in para 4-2.)

AR 624-8-24

Officers Transfers and Discharges. (Cited in paras 2-2, 3-2, 3-4, 3-6, 3-7, 4-2.)

AR 600-8-29

Officer Promotions. (Cited in paras 1-4, 3-3.)

Section II Related Publications

AR 11-2

Internal Management Control

AR 135-18

The Active Guard/Reserve (AGR) Program

AR 135-100

Appointment of Commissioned and Warrant Officers of the Army

AR 135-101

Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches

AR 135-210

Order to Active Duty as Individuals during Peacetime

AR 350-100

Officer Active Duty Service Obligations

AR 600-20

Army Command Policy

AR 600-60

Physical Performance Evaluation System

AR 601-25

Delay in Reporting for and Exemption From Active Duty, Initial Active Duty Training, and Reserve Forces Duty

AR 601-100

Appointment of Commissioned and Warrant Officers in the Regular Army

AR 611-85

Selection of Enlisted Volunteers for Training as Aviation Warrant Officers

AR 614-100

Officers – Assignment Policies, Details and Transfers

AR 635-40

Physical Evaluation for Retention, Retirement, or Separation

DOD 7000.14-R

DOD Military Pay and Entitlement Manual (vol. 7, part A, of DOD Financial Management)

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

DA Form 5121-R

Overseas Tour Election Statement

DD Form 2088

Ecclesiastical Endorsement Agent Certification

Glossary

Section I Abbreviations

AD
active duty

AGR
Active Guard Reserve

AMEDD
Army Medical Department

CG
commanding general

CMIF
career management individual file

DA
Department of the Army

DCSPER
Deputy Chief of Staff for Personnel

DOD
Department of Defense

ESA
expiration of service agreement

HQDA
Headquarters, Department of the Army

JAGC
Judge Advocate General's Corps

MC
Medical Corps

OER
officer evaluation report

OMF
office master file

OMPF
official military personnel file

OTRA
other than Regular Army

OTSG
Office of the Surgeon General

PERSCOM
United States Total Army Personnel Command

PSC
Personnel Service Company

RA
Regular Army

REFRAD
release from active duty

SJA
Staff Judge Advocate

TJAG
The Judge Advocate General

Section II Terms

Active duty
Full-time duty in the active military service of the United States. As used in this regulation this term does not include active duty for training, annual training, full-time National Guard duty under 32 USC 502–505, or other duty performed in a State status (Army National Guard personnel).

Active duty list
An order-of-seniority list of commissioned officers on active duty in the U.S. Army other than those listed below.

- a. Reserve officers.
 - (1) On active duty for training
 - (2) On active duty under 10 USC 175, 265, 3015, 019, 3033, 3496, or 32 USC 708.
 - (3) On active duty under 10 USC 672(d) in connection with organizing, administering, recruiting, instructing, or training the Reserve Components or the National Guard.
 - (4) On active duty to pursue special work.
 - (5) Ordered to active duty under 10 USC 673b.
 - (6) On active duty to administer the Selective Service System.
 - (7) On full-time National Guard duty.
- b. The Director of Admissions, dean, and permanent professors at the United States Military Academy.
- c. Retired officers on active duty.
- d. Students at the Uniformed Services University of the Health Sciences.

Active Federal service
Active enlisted or officer service in the Armed Forces of the United States. It does not include any service performed as a member of the Army National Guard or Air National Guard under State control. It does include the following:

- a. *Active Federal commissioned service.* Active Federal service as a commissioned officer.
- b. *Active Federal warrant service.* Active Federal service performed as a warrant officer.

Basic branches
Those branches in which an officer is commissioned that are in the Army competitive category. Basic branches include Adjutant General, Air Defense Artillery, Armor, Aviation, Chemical, Engineer, Field Artillery, Finance, Infantry, Military Intelligence, Military Police, Ordnance, Signal, Quartermaster, and Transportation.

Commissioned officer
An officer in any of the Armed Forces who holds grade and office under a commission (authority to act) issued by the President. Warrant officers can now hold commissions (authority to act) by either the Secretary of the Army or the President. For clarity all

warrant officers will be referred to as warrant officers in this regulation.

Competitive category
A group of commissioned officers who compete among themselves for promotion and, if selected, are promoted in rank order as additional officers in the higher grade are needed in the competitive category. Competitive categories are listed below.

- a. Army (includes officers in specialties 00 through 54, 74, 88, 91, 92 and 97).
- b. Army Nurse Corps.
- c. Medical Service Corps.
- d. Veterinary Corps.
- e. Army Medical Specialist Corps (combined with Medical Corps for promotion above the grade of colonel).
- f. Medical Corps.
- g. Dental Corps.
- h. Judge Advocate General's Corps.
- i. Chaplains Corps.

Conditional Voluntary Indefinite
An extension of service on the active duty list for commissioned officers of the JAGC which permits the officer to remain on active duty pending consideration of the officer's request for voluntary indefinite status, or integration into the Regular Army.

Obligated volunteer officer
A commissioned or warrant officer serving an initial tour with a given expiration date or a limited extension of an initial tour of active duty with a given expiration date.

Officer
All Reserve Component commissioned officers on the active duty list and Reserve Component warrant officers serving on active duty, unless specified otherwise.

Reserve Components
The Army National Guard of the United States and the United States Army Reserve.

Short-term extension
An extension of an initial obligated active duty tour. The extension is for a fixed period, and the officer remains in an obligated volunteer status.

Voluntary Indefinite
An extension of service on the AD list (or on active duty for warrant officers) that places a Reserve commissioned or warrant officer in a career status to the point of Regular Army integration (normally promotion point to major or chief warrant officer, W-3 (CW3), respectively).

Warrant officer
An officer appointed by warrant (authorization) by the Secretary the Army.

Section III Special Abbreviations and Terms

ADSO
active duty service obligation

CVI
Conditional Voluntary Indefinite

MORB
Medical Officer Retention Bonus

MPD
Military Personnel Division

MSP
Multi-Year Special Pay

OBV
Obligated Volunteer

VI
Voluntary Indefinite

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Unclassified

PIN 002148-000

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TEXT FORMATTER ... Version 2.45

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DATE: 03-26-99

TIME: 09:57:20

PAGES SET: 17

DATA FILE: r135-215.fil

DOCUMENT: AR 135-215

DOC STATUS: NEW PUBLICATION