

**Army Regulation 135-9**

**Army National Guard and Army Reserve**

# **Participation in Joint Service Reserve Component Facility Boards**

**Headquarters  
Department of the Army  
Washington, DC  
30 October 2006**

**UNCLASSIFIED**

# ***SUMMARY of CHANGE***

AR 135-9

Participation in Joint Service Reserve Component Facility Boards

This major revision, dated 30 October 2006--

- o Changes the title of the regulation from Army National Guard and Army Reserve Participation in Joint Service Reserve Component Facility Boards to Participation in Joint Service Reserve Component Facility Boards.
- o Changes the proponent of the regulation to the Assistant Chief of Staff for Installation Management.
- o Establishes the required format for the board meeting minutes (para 2-3e).
- o Adds the requirement for the Army National Guard member of each board to serve as the board's records custodian (para 3-2).
- o Deletes the stipulation that an Army Reserve principal member cannot serve simultaneously on more than one board (para 3-3).

Army National Guard and Army Reserve

Participation in Joint Service Reserve Component Facility Boards

By Order of the Secretary of the Army:

PETER J. SCHOOMAKER  
General, United States Army  
Chief of Staff

Official:

  
JOYCE E. MORROW  
Administrative Assistant to the  
Secretary of the Army

**History.** This publication is a major revision.

**Summary.** This regulation implements the requirement of DODD 1225.7 (Reserve Component Facilities Program and Unit Stationing) for the Army to participate in Joint Service Reserve Component Facility Boards. It prescribes policy, procedures, duties, and responsibilities of these boards, and establishes membership requirements and authorities for Army participation. This regulation also directs the board to use DD Form 2162 (Joint Service Reserve Component Facility Board Project Analysis).

**Applicability.** This regulation applies to the Active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated.

**Proponent and exception authority.** The proponent of this regulation is the Assistant Chief of Staff for Installation

Management. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the requesting activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the Assistant Chief of Staff for Installation Management, (DAIM–AR), 600 Army Pentagon, Washington, DC 20310–0600. Refer to AR 25–30 for specific guidance.

**Army management control process.** This regulation contains management control provisions, but it does not identify key management controls that must be evaluated.

**Supplementation.** Supplementation of this regulation and establishment of command and local forms is prohibited without prior approval from HQDA (DAIM–AR), 600 Army Pentagon, Washington, DC 20310–0600.

**Suggested improvements.** Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA

(DAIM–AR), 600 Army Pentagon, Washington, DC, 20310–0600.

**Committee Continuance Approval.**

The Department of the Army Committee Management Officer concurs in the establishment and/or continuance of the committee(s) outlined herein, in accordance with AR 15–1, Committee Management. AR 15–1 requires the proponent to justify establishing/continuing the committee(s), coordinate draft publications, and coordinate changes in committee status with the Department of the Army Committee Management Office, ATTN: SAAA–RP, Office of the Administrative Assistant, Resources and Programs Agency, 2511 Jefferson Davis Highway, Taylor Building, 13th Floor, Arlington, VA 22202–3926. Further, if it is determined that an established "group" identified within this regulation later takes on the characteristics of a committee, the proponent will follow all AR 15–1 requirements for establishing and continuing the group as a committee. The Department of the Army Committee Management Officer has reviewed this regulation and concurs in the establishment and/or continuance of committee(s) outlined herein.

**Distribution.** This publication is available in electronic media only and is intended for command level D for the Active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

\*This regulation supersedes AR 135–9, dated 18 September 1992.

**Contents** (Listed by paragraph and page number)

**Chapter 1**

**Introduction**, page 1

*Section I*

*General*, page 1

Purpose • 1-1, page 1

References • 1-2, page 1

Explanation of abbreviations and terms • 1-3, page 1

Statute Authority • 1-4, page 1

*Section II*

*Responsibilities*, page 1

The Assistant Secretary of Defense for Reserve Affairs • 1-5, page 1

The Secretary of the Army • 1-6, page 1

The Chief, Army Reserve • 1-7, page 1

National Guard Bureau–Director, Army National Guard • 1-8, page 1

Active Army Garrison Commanders • 1-9, page 2

**Chapter 2**

**The Joint Service Reserve Component Facility Board**, page 2

Mission • 2-1, page 2

Functions and responsibilities • 2-2, page 2

The Board Chairperson • 2-3, page 6

Army National Guard and Army Reserve principal members, and Active Army honorary members • 2-4, page 6

Army National Guard and Army Reserve alternate member • 2-5, page 6

**Chapter 3**

**Board Membership and Authority**, page 6

The board chairperson • 3-1, page 6

Army National Guard membership • 3-2, page 6

Army Reserve membership • 3-3, page 7

Active Army membership • 3-4, page 7

State board authority • 3-5, page 7

**Chapter 4**

**Procedures, administration, and reports**, page 7

Rules of procedure • 4-1, page 7

Administration and coordination • 4-2, page 8

Reports • 4-3, page 9

**Appendix A.** References, page 10

**Figure List**

Figure 2-1: Project Listing of the Joint Service Reserve Component Facility Board, page 4

Figure 2-2: Board Meeting Minutes of the Joint Service Reserve Component Facility Board, page 5

Figure 4-1: Board Membership of the Joint Service Reserve Component Facility Board, page 8

**Glossary**

# Chapter 1 Introduction

## Section I General

### 1–1. Purpose

This regulation establishes policy, procedures, duties, and responsibilities for Army participation in the Joint Service Reserve Component Facility Boards (JSRCFBs).

### 1–2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

### 1–3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

### 1–4. Statute Authority

Statutory authority for this regulation is derived from the following:

- a. Chapter 1803, title 10, United States Code, Facilities for Reserve Components.
- b. Department of Defense Directive (DODD) 1225.7, Reserve Component Facilities Program and Unit Stationing.

## Section II Responsibilities

### 1–5. The Assistant Secretary of Defense for Reserve Affairs

The Assistant Secretary of Defense for Reserve Affairs (ASD (RA)) will—

- a. Implement policy in DODD 1225.7, Reserve Component Facilities Programs and Unit Stationing.
- b. Promulgate plans, programs, actions, and tasking for Reserve component (RC) facilities and joint installations, bases, and/or enclaves consistent with DODD 5125.1, Assistant Secretary of Defense for Reserve Affairs.
- c. Ensure that the military services properly establish a host RC and provide adequate support to joint Reserve installations, bases, and/or enclaves.
- d. Provide a comprehensive list of headquarters engineer sections and their addresses to the Chair of each JSRCFB before their scheduled meetings, through the Deputy Assistant Secretary of Defense for Reserve Affairs (Materiel and Facilities) (DASD (RA) (MF)).
- e. Review the minutes of each JSRCFB for compliance with Department of Defense Instruction (DODI) 1225.8, Programs and Procedures for Reserve Component Facilities and Unit Stationing.

### 1–6. The Secretary of the Army

The Secretary of the Army (SA) will—

- a. Establish programs, budgets, and accounting procedures to support facilities construction and maintenance programs.
- b. Develop and maintain adequate information systems to effectively manage the use of appropriated funds for supporting approved facility programs.
- c. Report design and construction progress.
- d. Provide required reports on RC facilities.
- e. Provide implementation instructions to the Army members of the JSRCFB.

### 1–7. The Chief, Army Reserve

The Chief, Army Reserve (CAR), through the Regional Readiness Sustainment Command (RRSC) commanders, will—

- a. Assure the appointment of the United States Army Reserve (USAR) principal and alternate members to each State board.
- b. Provide current records and Army inventories to the appointed members as required by paragraph 2–2a.

### 1–8. National Guard Bureau–Director, Army National Guard

The National Guard Bureau (NGB)–Director, Army National Guard (ARNG), with the approval of the Adjutant General of each State, U.S. Territory, the Commonwealth of Puerto Rico, and the Commanding General of the National Guard in the District of Columbia, will—

- a. Assure the appointment of one principal member and one alternate member from the ARNG to each State board.
- b. Provide to the appointed members, current records and Army inventories as required by paragraph 2–2a.

## **1–9. Active Army Garrison Commanders**

Active Army garrison commanders will—

- a.* Appoint representatives to participate in the JSRCFB.
- b.* Provide current records and Army inventories to the appointed members as required by paragraph 2–2a.

## **Chapter 2**

### **The Joint Service Reserve Component Facility Board**

#### **2–1. Mission**

The mission of the JSRCFB is to maximize usage of Reserve component land, facilities, and installations by pursuing joint use by two or more components.

#### **2–2. Functions and responsibilities**

The functions and responsibilities of the board are to—

- a.* Acquire from the agencies—
  - (1) A current record of all Guard and Reserve units within the State.
  - (2) Inventories of all facilities and installations used in the training, operation, and mobilization of the Guard and Reserve units within the State (including federal, State-leased, licensed, permitted, and donated facilities). These inventories will be kept current and will include location, physical scope of each facility, owning or controlling component, joint usage, current authorized strength of each component user, and other data the board considers beneficial in making its recommendations.
  - (3) Inventories of all facilities and installations of the active forces in the State. These inventories will include data comparable to that cited above for the Guard/Reserve units.
  - (4) Inventories of all excess government properties as well as all installations to be affected by closure or realignment actions.
  - (5) Current short-range (3-year) facilities acquisition plans or programs (by target fiscal year) for each Guard and Reserve component in the State along with a list of the remaining requirements in the current midrange (5-year) plan. The board will not release this data since such documents reflect only internal planning data and do not constitute programs approved by the DOD.
- b.* Review annually each proposed Guard and Reserve major construction project, using Department of Defense (DD) Form 2162, Project Analysis, Joint Service Reserve Component Facility Board (JSRCFB), as listed on the current midrange (5-year) plan based on known requirements and joint usage application. The board will also include an evaluation of projects previously reviewed and a recommendation reconfirming or deleting these previously approved projects until each is under construction or canceled. If the project is not included in the program for the fiscal year in which it was first proposed, the board shall review the project again before it is included in the program for any subsequent fiscal year. The annual reconfirmation or deletion will be held as early as possible in the calendar year but not later than 1 May.
  - (1) Projects considered by the board should be consistent with RC force structure plans and training strategy.
  - (2) The board should coordinate closely with the Office of the Chief, Army Reserve (OCAR) and the NGB to ascertain all ongoing and proposed base realignment and closure (BRAC) actions prior to consideration of acquisition.
- c.* Consider the following acquisition alternatives to fulfill RC facility requirements.
  - (1) Maximum use of facilities identified as excess by active and RC during base closure and realignment actions (as allowed by law).
  - (2) Full use of existing, partially used facilities of other RC and the Active components.
  - (3) Use of existing real property facilities excess to the needs of the military departments (MILDEP) or their federal agencies by transfer, use agreement, or permit.
  - (4) Lease or donation of privately or publicly owned facilities that meet the need or can be modified at reasonable cost to meet the need.
  - (5) Construction of additions to existing RC and Active component facilities, or on property controlled by them, with provision for maximum joint or common use of existing space and facilities.
  - (6) Purchase of existing real property facilities that meet the requirement and that are determined economical by a cost benefit analysis.
  - (7) Joint construction of a new facility by two or more RC or with an active component. If such construction at a single location cannot be done concurrently for some presently irreconcilable reason, the design and site of the initial structure shall include provisions for future expansion.
  - (8) Unilateral construction of a new facility by one RC only when supported by a Joint Service Reserve Component

Facility Board that has carefully reviewed all other acquisition methods and found them impracticable or uneconomical. The board shall clearly describe in the minutes why facilities are approved for unilateral use.

*d.* Submit recommendations and comments for each project listed on the short-range (3-year) plan that cite each project's contribution to the improved readiness posture of the using units and its joint construction or utilization potential (to include statements concerning possible use of available space in local area Guard and Reserve or Active forces facilities). Record the findings concerning joint construction or utilization (positive or negative) of each project with the basis for such findings. Include concurrence or comment by the representatives of the agencies concerned in the record of these proceedings. The board will conduct reviews in sufficient time to permit the board recommendations (on DD Form 1390S, FY\_Guard and Reserve Military Construction) to be forwarded when budget programs are submitted on 1 July of each year.

*e.* Make recommendations to the Office of the Assistant Secretary of Defense (Reserve Affairs), ATTN: DASD (RA) (MF), 1500 Defense Pentagon, Washington, DC 20301-1500, on any facility needs of the RC of that State that would enhance readiness and provide, in their view, a significant return for the investment. The board is not limited to a review of proposed projects.

*f.* Review all available economic analyses, manpower potential reviews, and environmental documentation before approval of a project.

*g.* Consider and arrange (by consultation and cooperation within the board) for the maximum use of available capacity in existing facilities. This should reduce the need to lease or construct other facilities to meet the needs of other Guard and Reserve units, particularly for smaller units where unit strengths do not qualify for construction).

*h.* Conduct other specific studies and surveys as required or as directed. These will generally concern Guard and Reserve facilities but may involve equipment, manpower, and other allied fields of study related to facilities, including construction criteria. Forward the board recommendations through applicable channels to OCAR and NGB, and furnish a copy to the Deputy Assistant Secretary of Defense for Reserve Affairs (Materiel and Facilities) (DASD(RA)(MF)), 1500 Defense Pentagon, Washington, DC 20301-1500.

*i.* Publish the minutes and summaries of the meetings plus additional data or reports deemed by the board to be appropriate for obtaining the maximum use (including joint usage) of existing or proposed facilities whenever or wherever possible, as required by the foregoing duties. Minutes will include the following:

- (1) An itemized list of projects or topics considered.
- (2) Board recommendations relative to the projects or topics considered.
- (3) Rationale for all recommendations.
- (4) Statements that all projects considered were appropriately reviewed and provided to the services having an interest.
- (5) A component assigned project number, as shown in figure 2-1 for all board approved projects.
- (6) Statements that confirm the State Adjutant General did or did not consider joint construction of ARNG armories practicable.
- (7) Signatures of all members.

*j.* Submit in hard copy by mail, on a floppy disk by mail, by fax, or by electronic mail the minutes of the JSRCFB. If the board members' signatures are not scanned and transmitted by electronic mail, they shall be either faxed or mailed. Board minutes must be in the format shown in figure 2-2.

**Project Listing of the  
Joint Service Reserve Component Facility Board  
(State, Commonwealth, Territory, or District)<sup>1-4</sup>**

Date of Board Meeting – xxxxxxx

Component	Installation	City, State, & Zip Code	Project Name	Approx Cost \$M	Date Recommended Mo & Yr	Program Year	Component Project Number	Project Remarks
Examples:								
ARNG	Camp Patton	Armor town, AL 81023	Rehab indoor range	O&M <sup>3</sup> 0.1	Jun 00	2001	184030	
USAFR	Strike AFB	Lethal, NM 41673	Armed Forces Reserve Center	10.5	Dec 98	2003	300639	Joint w/ANG & USNR <sup>4</sup>
USMCR	Quantico	Quantico, VA 22134	Armory	4.5	Aug 00	2004	210673	

<sup>1</sup>This project listing does not negate the requirement for DD Form 2162 in the analysis process.

<sup>2</sup>This project listing shall list all major construction projects, plus any unspecified minor construction and/or operations and maintenance (O&M) funded rehabilitation projects on indoor ranges.

<sup>3</sup>Identify O&M-funded range rehabilitation projects by placing "O&M" beside the monetary amount in the cost column. Boards will validate that the requirements of section E4.9, DODI 1225.8, have been met for each respective project.

<sup>4</sup>Identify new construction projects that include an indoor range in the remarks section. This applies to both unilateral and joint projects. Boards will validate that the requirements of section E4.9, DODI 1225.8, have been met for each respective project.

**Figure 2-1. Project Listing of the Joint Service Reserve Component Facility Board**

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**Board Meeting Minutes of the  
Joint Service Reserve Component Facility Board  
(State, Commonwealth, Territory, or District)**

**A. Convening the board.**

In accordance with Department of Defense Directive 1225.7, the JSRCFB held a meeting at \_\_\_\_ hours on \_\_\_\_ at \_\_\_\_\_.

**B. Attendance.**

See attached attendance sheet (refer to figure 4-1 for format).

**C. Action on minutes of previous meetings.**

**D. Project summaries.**

1. Number of projects reviewed: \_\_\_\_\_.
2. Number recommended for joint construction: \_\_\_\_\_.
3. Number recommended for unilateral construction: \_\_\_\_\_.
4. Number not recommended for construction: \_\_\_\_\_.

**E. Project listing.**

See attached project listing (refer to figure 2-1 for format).

**F. Project recommendations.**

1. For each project considered by the JSRCFB, provide a statement of acquisition alternatives considered (if applicable) and basis for each rejection leading to the chosen option. This may be done in the body of the minutes or in the "Project Remarks" column of the project listing.
2. If recommending unilateral construction, provide a statement explaining why the project was not recommended for joint construction. This may be done in the body of the minutes or in the "Project Remarks" column of the project listing.

**G. Other business.**

In this section summarize any other business or recommendations of the JSRCFB.

**H. Next meeting.**

Provide a statement of the planned date and place of the next meeting.

**I. Adjournment.**

Provide a statement noting completion or disposition of all matters before the board and time of adjournment.

**J. Authentication.**

The attached signatures of the principal (or alternate) members of the JSRCFB authenticate these minutes.

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Figure 2-2. Board Meeting Minutes of the Joint Service Reserve Component Facility Board

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### **2-3. The Board Chairperson**

When an Army principal member serves as the board chairperson, he or she will—

*a.* Convene the board at least once each fiscal year (at least once every 12 months) and whenever otherwise appropriate to support the Planning, Programming and Budgeting cycle. If the chairperson convenes the board only once per 12-month period, the chairperson will convene the board to meet prior to 1 May to meet the required deadlines specified in paragraphs 2-2*b* and 2-2*d*.

*b.* Prepare and distribute in advance of the meeting a tentative agenda.

*c.* Arrange for the adequate maintenance of the board minutes.

*d.* Contact members each quarter to exchange views and information or confirm the absence of problems of interest to the board.

*e.* Prepare minutes of each meeting. The required format for the minutes is shown in figure 2-2.

*f.* Act as presiding officer of the board.

*g.* Prepare, maintain, and transmit to board members a current roster of the principal and alternate members of the board. Subsequent changes in the board membership or in the chairpersons mailing address or telephone number which occur during the chairpersons tenure will be similarly transmitted to the board members.

*h.* Transmit over the chairperson's signature block all official correspondence required in the administration of the board and in fulfillment of the chairpersons other assigned duties.

*i.* Submit board minutes with applicable reports and studies to the DASD (RA) (MF), 1500 Defense Pentagon, Washington, DC 20301-1500, so as to arrive not later than 30 days following the meeting. Furnish copies of the minutes with attachments or summaries of meetings, studies, surveys, applicable DD Form 2162, and reports and recommendations to each principal member, alternate member, records custodian, and applicable headquarters engineer sections within 30 days of each board meeting. Send minutes and respective documents only to those headquarters engineer sections of a RC having at least one non-recruiting unit in that State.

### **2-4. Army National Guard and Army Reserve principal members, and Active Army honorary members**

ARNG and USAR principal members and Active Army honorary members will—

*a.* Represent the USAR and the State/United States Territory in the proceedings of the board. Submit to the board information necessary to fulfill assigned duties.

*b.* Maintain continuing familiarity with ARNG, USAR, and Active Army activities and facilities within the State as well as know the policies and criteria for acquisition of facilities as stipulated in Army and National Guard regulations. This includes understanding current data and guidance as to the plans, policies, criteria, units, facilities, inventories, programs, resources, and long-range requirements as they apply to the State/United States Territory.

*c.* Perform, in collaboration with their fellow board members, the studies and investigations undertaken by the board.

*d.* Forward copies of board documents through command channels.

### **2-5. Army National Guard and Army Reserve alternate member**

The ARNG and USAR alternate member will assume the duties of the principal member in his or her absence. The alternate member will have the full exercise of prerogatives described for the principal member. The alternate member should attend all meetings of the board with the principal member to fully understand all pending actions. The alternate member may also perform other duties in keeping with the rules of procedure agreed upon by the board members.

## **Chapter 3**

### **Board Membership and Authority**

#### **3-1. The board chairperson**

The position of chairperson rotates annually, in turn, among the principal voting members. The chairperson serves for a period of one year unless reassigned or relieved by his or her agency. In this case, the board membership selects a new chairperson from its principal voting members for the unexpired term.

#### **3-2. Army National Guard membership**

The principal and alternate member must serve with or be employed by the National Guard in their State as full-time military or civilian technician (other than the State Adjutant General). The principal member, or in his or her absence the alternate member, will represent the State National Guard in facilities matters under consideration by the board. Each member will serve for an indefinite period on a part-time basis. The ARNG member of each JSRCFB will serve

as that State board's records custodian and is responsible for storing the records of the board. This allows for continuity in record keeping and provides the Department of Defense and the Services with a stable point of contact. The records custodian will maintain a current and historical file of JSRCFB minutes, membership, meetings, actions, and other items, as applicable. The position of records custodian is not intended to alleviate or remove any responsibility from the chairperson, nor is the records custodian intended to be the JSRCFB recording secretary. The records custodian may be the chairperson during his or her in-turn rotation.

### **3-3. Army Reserve membership**

The principal and alternate member must serve with or be employed by the Army Reserve as full-time military or civilian technician. Military appointees may be Reserve or Regular Army officers (unless assigned as advisors to National Guard units). General officers and promotable colonels will not serve as members. Each member will serve for an indefinite period on a part-time basis.

### **3-4. Active Army membership**

Each Active Army installation in a State will participate in that State's JSRCFB (see AR 210-20). The Active Army representative must serve with or be employed by the Active Army. Active Army representatives to a JSRCFB are honorary nonvoting members.

### **3-5. State board authority**

Each State board functions as a federal activity as authorized by DODD 1225.7. The board is to function solely in an advisory capacity and furnish recommendations and other pertinent data to assist in making necessary determinations concerning the acquisition and utilization of facilities. Each board, in the performance of its assigned duties, may contact directly those offices, agencies, and individuals in the DOD that have responsibility for Reserve Component's facilities matters. In addition to the execution of studies and surveys outlined in this regulation, each State board may, where the need is clearly apparent, initiate separate studies and surveys.

## **Chapter 4 Procedures, administration, and reports**

### **4-1. Rules of procedure**

The rules of procedure for each JSRCFB, other than those prescribed in this regulation, will be those commonly agreed to among the members of the board. The prescribed rules are as follows:

- a.* A quorum will consist of all principal members in order to properly conduct the business of the board. An alternate member is considered a principal member if the principal member from his or her organization is absent.
- b.* Each principal member (or alternate in the principals absence) is entitled to one vote in the proceedings of the board.
- c.* Actions of the board will be by majority vote.
- d.* Minutes of the board meetings, to include all reports and studies approved by the members, will bear the signature and title of each member (see figure 4-1).

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**Board Membership of the  
Joint Service Reserve Component Facility Board  
(State, Commonwealth, Territory, or District)**

Term of Current JSRCFB - Day/Month/Year to Day/Month/Year

**JSRCFB Chair Signature**

Rank and Name (first, middle initial, last)

Component (ARNG, USAR, ANG, USAFR, USNR, USMCR, USCGR)

Work/Office Address

City/State/Zip Code

Commercial Phone Number

DSN Phone Number

Fax Number

Email address

**Records Custodian** (same information as above)(must be ARNG member)(may also be the Chair)

**Other Principal Members** (same information as above, required on each individual)

**Alternates** (same information as above, required on each individual)

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**Figure 4-1. Board Membership of the Joint Service Reserve Component Facility Board**

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*e.* The board will record its review and analysis of each project on DD Form 2162. The project sponsor will retain a copy of the DD Form 2162 and the records custodian will archive copies of all DD Forms 2162.

*f.* Any principal member (or alternate in the principal members absence) who disagrees with the majority opinion of the board may require that a minority report be included in the records of the board's proceedings.

#### **4-2. Administration and coordination**

*a.* Each board will coordinate its recommendations to the fullest extent practicable, not only with the MILDEPs, but also with other federal, State, county, and municipal agencies and officials having a bona fide interest or who may assist the board in the economical fulfillment of its requirements.

*b.* Special care will be exercised by the board to assure that maximum use is made of existing records and reports filed with the military and federal offices and agencies within the State, and that requests by the board for statistical data cause the least possible duplication of effort.

- c.* Secretarial assistance, files, and other administrative support will be provided to each ARNG and USAR member by their agency or by whatever alternate method is mutually agreed upon by the members of the board.
- d.* Cost of travel performed by principal and alternate members of a board in the discharge of the board duties will be borne by the agencies of which the principal and alternate members are representatives.
- e.* Except in highly unusual circumstances, telephonic representation should not be employed to circumvent the requirement for a face-to-face meeting of all board members at least annually.
- f.* In the event that other Active Army, USAR, or ARNG regulations contain provisions that conflict with this regulation, the provisions of this regulation will prevail and the conflicting provisions of other regulations will be amended to conform to the provisions of this regulation.

#### **4-3. Reports**

- a.* Reporting requirements prescribed in this regulation are exempt in accordance with AR 335-15, paragraph 5-2e(7).
- b.* The records custodian will forward copies of all board documents, within 15 days of receipt of the documents from the chairperson, directly to HQDA (Assistant Chief of Staff for Installation Management, 600 Army Pentagon, Washington, DC 20310-0600).

## **Appendix A References**

### **Section I Required Publications**

#### **AR 210–20**

Real Property Master Planning for Army Installations. (Cited in para 2–4.)

#### **DODD 1225.7**

Reserve Component Facilities Programs and Unit Stationing. (Cited in paras 14*b*, 1–5, 2–5, 4–3*a*(1).) (Available at <http://www.dtic.mil/whs/directives/corres/html/1225.7.htm>.)

#### **DODD 5125.1**

Assistant Secretary of Defense for Reserve Affairs (ASD(RA)). (Cited in para 1–5.) (Available at <http://www.dtic.mil/whs/directives/corres/html/5125.1.htm>.)

#### **DODI 1225.8**

Programs and Procedures for Reserve Component Facilities and Unit Stationing. (Cited in para 1–5.) (Available at <http://www.dtic.mil/whs/directives/corres/html/1225.8.htm>.)

#### **10 USC 1803**

Facilities for Reserve Components. (Cited in para 1–4*a*.) (Available at <http://uscode.house.gov>.)

### **Section II Related Publications**

A related publication is a source of additional information. The user does not have to read it to understand this publication.

#### **AR 335–15**

Management Information Control System.

### **Section III Prescribed Forms**

Except where otherwise indicated below, the following forms are available on the APD Web site ([www.apd.army.mil](http://www.apd.army.mil)).

#### **DD Form 1390S**

FY\_ Guard and Reserve Military Construction. (Prescribed in para 2–2*d*.)

#### **DD Form 2162**

Project Analysis, Joint Service Reserve Component Facility Board (JSRCFB). (Prescribed in paras 3–1*b*, 3–2*i*, 4–1*e*.)

### **Section IV Referenced Forms**

#### **DA Form 2028**

Recommended Changes to Publications and Blank Forms.

## **Glossary**

### **Section I Abbreviations**

**ANG**

Air National Guard

**ARNG**

Army National Guard

**ASD (RA)**

Assistant Secretary of Defense for Reserve Affairs

**BRAC**

base realignment and closure

**CAR**

Chief, Army Reserve

**DD**

Department of Defense

**DOD**

Department of Defense

**DODD**

Department of Defense Directive

**DODI**

Department of Defense Instruction

**JSRCFB**

Joint Service Reserve Component Facility Board

**MILDEP**

military department

**NGB**

National Guard Bureau

**RC**

Reserve Component

**RRSC**

Regional Readiness Sustainment Command

**SA**

Secretary of the Army

**USAFR**

United States Air Force Reserve

**USAR**

United States Army Reserve

**USCGR**

United States Coast Guard Reserve

**USMCR**

United States Marine Corps Reserve

## **USNR**

United States Navy Reserve

### **Section II**

#### **Terms**

##### **Agencies**

Army National Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air National Guard, Air Force Reserve, and Coast Guard Reserve.

##### **Facility**

Any land, armory, or training center used for administration and training of any unit of the Guard or Reserve forces.

##### **Joint Construction**

A military construction project that combines the space and functional requirements of two or more service components into one facility, thereby eliminating the need to build separate (or unilateral) facilities.

##### **Joint Facility**

A facility intended to be used by both the active and a reserve component of a single armed force or by two or more components (whether active or reserve) of the armed forces.

##### **Joint Service Reserve Component Facility Boards**

The JSRCFBs, consisting of principal and alternate members of each military service (Marine and Coast Guard Reserve representation is included if stationed within the State), are established to serve as the media for collaborations among the RC of the armed forces at field level to assure maximum joint construction or utilization in fulfilling the facilities requirements of the Reserve forces. Boards are to function solely in an advisory capacity and furnish recommendations and other pertinent data to assist in making necessary determinations concerning the acquisition and utilization of facilities.

### **Section III**

#### **Special Abbreviations and Terms**

This section contains no entries.

**UNCLASSIFIED**

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