

Army Regulation 672-13

Decorations, Awards and Honors

**Secretary of the
Army Awards for
Program/Project
Management**

**Headquarters
Department of the Army
Washington, DC
1 June 1979**

UNCLASSIFIED

SUMMARY of CHANGE

AR 672-13

Secretary of the Army Awards for Program/Project Management

Effective 1 August 1979

Decorations, Awards and Honors

Secretary of the Army Awards for Program/Project Management

By Order of the Secretary of the Army:

BERNARD W. ROGERS
General, United States Army
Chief of Staff

Official:

J. C. PENNINGTON
Major General, United States Army
The Adjutant General

History. This publication has been reorganized to make it compatible with the Army electronic publishing database. No content has been changed.

Summary. This revision broadens selection criteria for Secretary of the Army

Awards for Program/Project Management for the Active Army.

Applicability. This regulation applies to all Army materiel-developing agencies as explained in AR 70-1. It does not apply to the Army Reserve or the Army National Guard.

Proponent and exception authority. The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Research Development and Acquisition.

Army management control process. Not applicable.

Supplementation. Local supplementation of this regulation is permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy each to HQDA (DAMA-PPM-M) WASH DC 20310.

Interim changes. Interim changes to

this regulation are not official unless they are authenticated by The Adjutant General. Users will destroy interim changes on their expiration date unless sooner superseded or rescinded.

Suggested Improvements. Users are invited to send comments and suggested Improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAMA-PPM-M) WASH DC 20310.

Distribution. To be distributed in accordance with DA Form 12-9A, requirements for AR, Decorations, Awards and Honors.

Active Army: D
ARNG: None
USAR: None

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*This regulation supercedes AR 672-13, 26 October 1977.

RESERVED

1. Purpose.

This regulation prescribes a program for Secretary of the Army Awards for Program/Project Management, established under AR672-5-1. These awards recognize Army program and project managers whose outstanding accomplishments and contributions merit special recognition. This award complements the military awards and decorations program authorized by AR 672-5-1.

2. Applicability.

This regulation applies to all Army materiel-developing agencies as explained in AR 70-1. It does not apply to the Army Reserve or the Army National Guard.

3. Basis for award.

This award recognizes outstanding performance based on success of the program and overall management of the program or project.

4. Award.

Each award will consist of—

- a.* A suitably engraved plaque.
- b.* A letter of commendation signed by the Secretary of the Army.

5. Eligibility.

Any Army program or project manager (see definition in AR 70-17 appendix) is eligible to receive a Secretary of the Army Award for Program/Project Management. Managers must be nominated and selected under the criteria and procedures in this regulation.

6. Responsibilities.

a. The Secretary of the Army is the awarding authority for this program. The Deputy Chief of Staff for Research, Development and Acquisition (DCSRDA) exercises general staff supervision over the program and is responsible for its administration.

b. Within their respective commands, the commanding generals of the US Army Materiel Development and Readiness Command (DARCOM) and the US Army Computer Systems Command, the Chief of Engineers, and The Surgeon General will ensure that outstanding achievements by program and project managers are properly recognized as prescribed by this regulation.

7. Criteria.

Selection of nominees is based on the following criteria—

- a.* Resources management.
- b.* Management technique and innovations.
- c.* Project complexity.
- d.* Personal qualities (*e.g.*, leadership and ingenuity.)
- e.* Meeting or exceeding agreed upon program objectives.

8. Number and timing.

- a.* Awards are granted annually for contributions made or completed during the previous year (ending 30 June).
- b.* The Secretary of the Army will grant the awards in October based on review board recommendations (para 9e, 9f and 9g).
- c.* The Secretary of the Army may grant any number of awards at his/her discretion. The review board will also recommend the number of awards to be granted.

9. Nomination and selection.

a. The commanders of materiel developing agencies (as explained in AR 70-1) with program and project managers will submit nominations by 31 July of each year to HQDA (DAMA-PPM). Nominations must be approved personally by the major Army commander concerned prior to submission.

b. Nominations sponsored by a commander other than the parent command will be submitted through the parent command for concurrence and forwarding.

c. HQDA will circulate nominations within the Office of the Secretary of the Army (OSA) prior to formal board review. Additional nominations may be added by OSA at this time.

d. Each nomination will include ten copies of the following information:

- (1) Name, grade, and organization title of nominee.
- (2) A brief statement of the assigned responsibility of the nominee's program/project management office.

(3) A description of the outstanding achievement of the program/project manager based on the criteria in paragraph 7. This description will not exceed two single-spaced pages.

e. A HQDA review board will consider the nominations. This review board will be chaired by the Vice Chief of Staff, US Army and include the ASA (RDA), ASA (IL&FM), the DSCRDA, and the DCSLOG.

f. To ensure impartial consideration of all nominees, the review board will give equal consideration to all program/project management categories (readiness and development, and program and project) without regard to the project's scope or magnitude.

g. The board will recommend nominees and the number of awards to be granted by 30 September of each year, to the Secretary of the Army.

h. Each nominating commander, if his/her candidate is selected, must be prepared to submit the following on short notice:

(1) A biographical sketch of the nominee.

(2) A proposed citation.

(3) Two copies of an 8- by 10-inch glossy, black and white photograph of the nominee (head and shoulders).

(4) A 100-word unclassified summary of the nominee's outstanding achievements, suitable for use as a press release.

10. Minimal paperwork.

Care will be taken at all levels of award review to keep paperwork at a minimum.

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