

CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT

REQUIREMENTS CONTROL
SYMBOL - CSGPA - 1710

For use of this form, see AR 608-10; the proponent agency is DCSPER

SECTION I - ALL CHILD DEVELOPMENT SERVICES (CDS) SYSTEMS

INSTALLATION	MAILING ADDRESS	TELEPHONE NO./AUTOVON	REPORTING PERIOD <i>(Month and Year)</i>
MACOM		MACOM CODE	SUBORDINATE COMMAND CODE
STANDARDS COMPLIANCE VERIFICATION			CDS SYSTEMS

CDS POLICY STANDARDS

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
1. All activities, contractors, individuals and private organizations providing child care on property controlled by the U.S. Army comply with AR 608-10 as applicable.		AR 608-10 Applicability Statement, 1-8(1), 2-6, c-2		7. CDS operations are resourced IAW DOD and Army guidance.		AR 608-10, 3-1-4, 3-6, 3-7 Appendix B, c-8 AR 215-1 Appendix C	
2. Services provided reflect an integrated long range plan for delivery through Child Development Center (CDC), Family Child Care (FCC) and Supplemental Programs and Services (SPS) delivery systems.		AR 608-10, 1-5, 1-6, 1-8b, c, d, 2-3b(6), 2-17, 4-5, c-3		8. Written CDS program policies are available.		AR 608-10, 2-4, 3-16, 4-17, 5-12, 6-24, c-9	
3. Child care services support mission requirements.		AR 608-10, 1-4, 5-2, 5-11, 6-1, 7-2, c-4 DA PAM 600-19 Feb 87		9. Religious materials or activities designed to teach or promote religious doctrine are not permitted.		AR 608-10, 1-8i, c-10	
4. Child care services support Army Quality of Life standards and are responsive to needs of eligible patrons.		AR 608-10, 1-4, 1-5, 1-7, 1-8, 2-9, 2-10, 4-2, 5-2c, c-5 DA PAM 600-19		10. Installation agencies inspect CDS operations and provide oversight and technical assistance as specified.		AR 608-10, 2-3, 2-6 Appendix C, c-11	
5. All programs operations are developmental in nature regardless of setting or length time in care.		AR 608-10, 1-4d, 1-8g, 4-16-23, 5-18-22, 6-30-33, 7-16, c-6		11. Staffing reflects program requirements as specified and is sufficient to support implementation of CDS system.		AR 608-10, 2-3a(2), 3-9-14, 3-17, Appendix C, c-12 DA PAM 570-551 DA PAM 690-41, DOD 1401.1-M-1, 22 Mar 85	
6. All programs services are affordable by eligible patrons.		AR 608-10, 1-4, 3-1, 3-5, 3-6, c-7					

DATE	CDS COORDINATOR <i>(Signature)</i>	DATE	FAMILY SUPPORT DIVISION CHIEF <i>(Signature)</i>	DATE	DIRECTOR, PERSONNEL AND COMMUNITY ACTIVITIES <i>(DPCA) (Signature)</i>
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*Check YES, or NO. *If NO, please indicate the code number(s) below which best describe the reason(s) for non-compliance.

- | | | |
|---|--|---|
| 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees | 4. Ineffective Management Practices | 7. Consultant/Technical Assistance Needed |
| 2. Inadequate Facilities | 5. Standing Operating Procedures (SOPs) | 8. Other - Specify on Comment Sheet |
| 3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment | (a) None- (b) Incomplete/Inadequate | 9. Nonapplicable |
| | 6. Staff Lacks Adequate Skills/Knowledge | |

CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT

SECTION I - ALL CHILD DEVELOPMENT SERVICES (CDS) SYSTEMS

STANDARDS COMPLIANCE VERIFICATION

CDS SYSTEMS

CDS POLICY STANDARDS (Cont'd)

COMPLIANCE STANDARD	*MET	REFERENCE	CODE	COMPLIANCE STANDARD	*MET	REFERENCE	CODE
12. Management roles and responsibilities are clearly defined and delegated to activity manager levels.		AR 608-10, 3-12, 4-3, 5-3, c-13		19. Reporting requirements to command, MACOM and HQDA are met as specified.		AR 608-10, 2-16-21, c-20 AR 608-18	
13. CDS personnel receive written and oral program and policy guidance as specified.		AR 608-10, 3-16, c-14 AR 5-3		20. An annual internal review is conducted by an installation Developmental Assessment Team (DAT).		AR 608-10, 2-3, 2-5, 5-54c; 6-52c, 7-42b, c-21	
14. CDS Coordinator and CDS Management staff receive training as specified.		AR 608-10, 2-3a(6), 3-18c (4), 3-19, 3-20, c-15		21. CDS Programs annually assessed for compliance with DOD and Army Standards and monitored for quality assurance on a continuing basis.		AR 608-10, 2-1-11 5-54, 6-52, 7-42, c-22	
15. The CDS Coordinator is a member of the Family Advocacy Case Management Team (FACMT).		AR 608-10, 2-22b, c-16 AR 608-18,2-4					
16. Child enrollment is handled centrally.		AR 608-10, 4-5, 4-2c(7), 2-16, 1-6, c-17					
17. Parents provide advisory input and play an active role in monitoring the quality of services provided in CDS programs.		AR 608-10, 2-5, 3-23, 3-25, 4-17, c-18					
18. Program and operational data are collected, maintained and reviewed as specified.		AR 608-10, 2-13-17, c-19					

*Check YES, or NO. *If NO, please indicate the code number(s) below which best describe the reason(s) for non-compliance.

- 1. Insufficient Funding - (a) AF - (b) NAF - (c) User Fees
- 2. Inadequate Facilities
- 3. Insufficient Resources - (a) Personnel - (b) Materials/Equipment

- 4. Ineffective Management Practices
- 5. Standing Operating Procedures (SOPs)
(a) None- (b) Incomplete/Inadequate
- 6. Staff Lacks Adequate Skills/Knowledge

- 7. Consultant/Technical Assistance Needed
- 8. Other - Specify on Comment Sheet
- 9. Nonapplicable

CHILD DEVELOPMENT SERVICES (CDS) PROGRAM/FACILITY REPORT (Cont'd.)

SECTION II - CHILD DEVELOPMENT SERVICES (CDS) CHILD DEVELOPMENT CENTER (CDC) SYSTEM

INSTALLATION	MAILING ADDRESS	TELEPHONE NO./AUTOVON	REPORTING PERIOD (Month and Year)
MACOM	MACOM CODE	SUBORDINATE COMMAND CODE	
CDC BUILDING NUMBER	CDC STREET ADDRESS	CDC TELEPHONE NO./AUTOVON	

PROGRAM/FACILITY OPERATION (Check appropriate box)

CDS
 PRIVATE ORGANIZATION
 CONTRACT
 ARMY ACTIVITY

FACILITY PROGRAM TYPES <i>(Check appropriate box)</i>	CHILD SPACE CAPACITY	CHILD ENROLLMENT	AVERAGE DAILY ATTENDANCE
FULL-DAY <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
PART-DAY PRESCHOOL <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
PART-DAY SCHOOL AGE <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
HOURLY <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
SPECIAL NEEDS <input type="checkbox"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
TOTAL	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Minimum standard compliance verification for this facility has been completed and can be documented upon request. Minimum standards are applicable for the following areas: policy, program management, developmental programming, health, nutrition, facility, fire and safety.

INSTALLATION REPRESENTATIVE SIGNATURE AND TITLE	MACOM REPRESENTATIVE SIGNATURE AND TITLE
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TO BE COMPLETED BY MACOM (Check Appropriate Boxes)

REQUEST DEPARTMENT OF ARMY APPROVAL FOR UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) CHILD CARE FOOD PROGRAM

INITIAL APPLICATION
 SUBMISSION OF COMPLIANCE VERIFICATION SHEETS AS REQUIRED
 RENEWAL
 SUBMISSION OF FACILITY CORRECTIVE ACTION PLAN
 SUBMISSION OF FOOD SERVICE PROGRAM DATA

TO BE COMPLETED BY HQDA

APPROVAL IS DENIED PENDING CORRECTION OF NOTED NONCOMPLIANCE ITEMS AND RESUBMISSION OF CDS PROGRAM/FACILITY REPORT (DA FORM 4841-R)

MINIMUM STANDARD CORRECTIVE ACTION PLAN SHOULD BE RESUBMITTED NO LATER THAN _____

REMARKS

DATE	CHIEF, CHILD, SERVICES/YOUTH ACTIVITIES DIVISION	TELEPHONE NUMBER (AUTOVON and Commercial)
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