

## SELECTED RESERVE INCENTIVE PROGRAM - AFFILIATION BONUS ADDENDUM

For use of this form, see AR 135-7; the proponent agency is ODCSPER.

**ARNGUS:** ADDENDUM TO DD FORM 4 SERIES (*ENLISTMENT/REENLISTMENT DOCUMENT - ARMED FORCES OF THE UNITED STATES*)

**USAR:** ADDENDUM TO DA FORM 3540 SERIES (*CERTIFICATE AND ACKNOWLEDGMENT OF SERVICE REQUIREMENTS FOR INDIVIDUALS ENLISTING, REENLISTING, OR TRANSFERRING INTO TROOP PROGRAM UNITS OF THE U.S. ARMY RESERVE*)

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** Section 308e, title 37, USC and section 552a, title 5, USC.

**PRINCIPAL PURPOSE:** To explain obligation and participation requirements for entitlement under SRIP and to ensure that your agreement to these conditions is a matter of record.

**ROUTINE USES:** Confirmation of obligation and participation requirements for entitlement under the SRIP; occasionally as a basis for suspension, termination, and recoupment if requirements are not met.

**DISCLOSURE:** Disclosure of your SSN is voluntary, however, if not provided, you will not be eligible for the SRIP.

### SECTION I - APPLICABILITY

This addendum will be completed by all persons accepting assignment to ARNGUS or USAR units with entitlement to an affiliation cash bonus under the Selected Reserve Incentive Program (*SRIP*).

### SECTION II - INSTRUCTIONS

The service representative is responsible for reading and explaining the affiliation bonus requirement outlined in this form. Following the reading, explanation, and affixing of proper signatures, a copy of this form will be stapled to each copy of the DD Form 4 for ARNGUS personnel, or the DA Form 3540 series for USAR personnel.

### SECTION III - ACKNOWLEDGMENT

In connection with my assignment to \_\_\_\_\_,  
(*Enter complete unit identification and UIC*)

a unit of the Selected Reserve of the U.S. Army, I hereby acknowledge that I meet the following eligibility criteria:

1. I am in the Active Army or I am serving on active duty in an Active Guard Reserve status and I have 180 days or less remaining on my active duty obligation; or I have served on active duty in an active component of the U.S. Armed Forces or on Active Guard Reserve status, satisfactorily completed that term of service, and have been released from active duty under honorable conditions.
2. On release from active duty, I will have a remaining statutory military service obligation; or, if already released from active duty, I have a remaining statutory military service obligation and am currently serving a period of Reserve service obligation.
3. I will be eligible to reenlist or extend my active duty service at the time of my release from active duty; or, if already released from active duty, I was eligible to reenlist or extend my active duty service at the time I was released.
4. I am (*Applicant will initial the appropriate statement*):
  - a. Being assigned to a unit vacancy in the Selected Reserve which is authorized the grade and military occupational speciality (*MOS*) I currently hold. Service grade and MOS substitution rules apply; or
  - b. SQI "X" qualified and being assigned to a valid drill sergeant (*SQI 'X'*) duty position in a Selected Reserve training division or brigade. Additionally, I hold the rank or am no more than two grades lower than the pay grade specified for the vacancy.
5. I am not accepting this agreement to qualify for a permanent civilian position where membership in the Selected Reserve is a condition of employment (*temporary civilian assignment is excluded*).
6. I have not previously received an affiliation bonus for service in the Selected Reserve.
7. I have exactly \_\_\_\_\_ years, \_\_\_\_\_ months, and \_\_\_\_\_ days remaining on my statutory military service obligation as of the date signed in section VIII below. I understand my total affiliation bonus will be based on the number of whole months I have remaining on my statutory military service obligation which I will serve in the Selected Reserve.
8. I have not enlisted under the IRR Direct Enlistment Program.

NAME	SSN
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**SECTION IV - OBLIGATION**

*(Applicant must initial this block)* With entitlement to the affiliation bonus and assignment to a unit of the Selected Reserve. I must serve in the Selected Reserve unit for the remaining period of my statutory military service obligation, satisfactorily, as prescribed by ARNGUS or USAR regulations and this agreement, unless excused for the convenience of the Government.

**SECTION V - ENTITLEMENT**

*I will be paid an affiliation bonus as follows: (Individual will initial the appropriate paragraph.)*

\_\_\_\_\_ 1. By affiliating from active duty or Ready Reserve status with 18 months or less remaining of my MSO, I will receive a lump sum payment consisting of the entire amount of the bonus which is computed by multiplying \$50 by the number of whole months for which affiliating as shown in section III, paragraph 7, above. The bonus payment will be initiated by the gaining unit commander per published procedures on execution of this form and assignment to the Selected Reserve unit.

\_\_\_\_\_ 2. By affiliating from active duty or Ready Reserve status with more than 18 months remaining of my MSO, I will receive an initial payment of one-half of the bonus amount on completion of this form and assignment to the Selected Reserve unit. The remainder of the bonus will be paid on the sixth anniversary date of my MSO, which commenced with my original enlistment in the Armed Forces. If my original bonus was in a Delayed Entry Program, the remainder of the bonus will be paid on the sixth anniversary date of my initial entry on active duty. The bonus will be computed by multiplying \$50 by the number of whole months for which I am affiliating as shown in section III, paragraph 7, above. The payments will be initiated by the gaining unit commander per published procedures on execution of this form and assignment to the Selected Reserve unit.

3. All affiliation bonus payments are subject to Federal and State income tax withholdings.

**SECTION VI - TERMINATION**

My entitlement to an affiliation bonus will be terminated should any of the following conditions occur before completion of my statutory military service obligation *(MSO)*:

1. Become an unsatisfactory participant per AR 135-91. This could result in a recoupment action as explained in Section VII below.
2. Move to a duty military occupational specialty *(DMOS)* in which I am not qualified, or if I am reclassified, except for normal career progression, or when my unit is reorganized, relocated, redesignated, inactivated, or converted, or where the Chief, National Guard Bureau, or Chief, Army Reserve has approved the move.
3. Fail to become MOS qualified within 12 months, if required to perform on-the-job training, or within 24 months if required to attend a service school, following reassignment to a duty position authorized an MOS for which I am not qualified or other than that for which I have herein contracted. This could result in a recoupment action as explained in section VII below.
4. If I am separated from my enlisted status, or from a USAR Selected Reserve unit, for any reason, except when separated for an authorized period of nonavailability or for entry on AD or FTNGD in an AGR status. This could result in a recoupment action as explained in Section VII below unless the separation is because:
  - a. My unit has been inactivated, reorganized, converted, or relocated, or because of a reduction of overstrength, or reduction in force.
  - b. Of my acceptance of immediate appointment as an officer in the Ready Reserve after 1 year or more of the enlistment term has been satisfactorily served.
  - c. I have been enrolled in the ROTC Advanced Course and assigned to Control Group *(ROTC)*.
  - d. Of death, injury, illness, or other impairment not the result of my own misconduct.
  - e. I have been involuntarily ordered to extended active duty in the Active Army.
5. Accept a permanent civilian position where membership in the Selected Reserve is a condition of employment. If I have not satisfactorily served 6 months or more of the Selected Reserve service under this agreement before accepting a permanent civilian position, I could be subject to a recoupment action as explained in section VII below.
6. Am a participant in the USAR Drill Sergeant Program and voluntarily transfer to a non-drill sergeant *(SQ/ "X")* duty position.

NAME	SSN
<p>7. Enroll in the Senior Reserve Officers Training Corps (<i>SROTC</i>) with assignment to Control Group (<i>ROTC</i>), or if I become a participant in the ROTC Simultaneous Membership Program (<i>SMP</i>). While enrollment in the SROTC, or participation in the SMP will terminate bonus entitlement, it will not result in a recoupment action.</p> <p>8. Complete my statutory military service obligation (<i>MSO</i>).</p>	
<b>SECTION VII - RECOUPMENT</b>	
<p>If my entitlement to the affiliation bonus is terminated for a reason listed in paragraphs 1, 3, 4, and 5 of section VI above, I may be subject to recoupment action. The recoupment amount will be calculated as follows:</p> <ol style="list-style-type: none"> <li>1. The number of whole months served satisfactorily during the affiliation period for which the bonus was paid will be multiplied by \$50.</li> <li>2. The result of the above will be subtracted from the total amount of the bonus paid to me to date (<i>Initial and subsequent payments</i>).</li> <li>3. If the calculation indicates overpayment to me, I will refund that amount to the U.S. Government.</li> <li>4. If the calculation indicates I have earned more than I have been paid to date at the pro rata share, I will receive a final payment in the amount due me.</li> <li>5. Any refund made by me will not affect my period of obligation to serve in the Ready Reserve.</li> </ol>	
<b>SECTION VIII - STATEMENT OF UNDERSTANDING</b>	
<p>I have read and understand each of the statements above and have had my questions satisfactorily answered. I understand the statements above are intended to constitute all promises and agreements, whatsoever, concerning my entitlement to an affiliation bonus. Any other promise, representation, or commitments, made to me in connection with this agreement for the affiliation bonus have been entered below in my own handwriting, or they are hereby waived. (<i>If none, indicate by writing the word "NONE" below.</i>)</p>	
DATE SIGNED	APPLICANT'S SIGNATURE
SSN	TYPED OR PRINTED NAME AND RANK
<b>SECTION IX - CERTIFICATION BY SERVICE REPRESENTATIVE</b>	
<p>I certify that I have witnessed the reading and signing of the above agreement and the signature appearing above is that of the applicant. I have verified the soldier meets the eligibility requirements of AR 135-7. No other promises were made to the applicant as a condition of entitlement to the affiliation bonus. I have provided the applicant with a copy of this form.</p>	
DATE SIGNED	SIGNATURE OF SERVICE REPRESENTATIVE
TITLE	TYPED OR PRINTED NAME AND RANK