

REQUEST FOR ARMY/AMERICAN COUNCIL ON EDUCATION REGISTRY TRANSCRIPT

For use of this form, see AR 621-5; the proponent agency is ODCSPER.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: 10 USC, Section 4302.
ROUTINE USES: Upon initiation of individual.
PRINCIPAL PURPOSE(S): To enable the Army/American Council on Education Registry Transcript System (AARTS) to access its computerized files, retrieve data, and produce a transcript for forwarding to individual or other addressee designated by the individual. Use of Social Security Number is necessary to make positive identification of individual and records.
DISCLOSURE: Voluntary. Failure to provide required information will complicate, delay, and/or prevent administrative actions needed to produce the transcript and forward it to desired addressee.
ELIGIBLES: (1) ONLY Regular Army (RA) enlisted soldiers and veterans whose Basic Active Service Dates (BASD) fall on or after 1 October 1981.
 (2) ONLY Army National Guard (ARNG) enlisted soldiers and veterans on active rolls as of 1 January 1993 whose Basic Pay Entry Dates (BPED) fall on or after 1 October 1981.

MAIL TO: AARTS Operation Center, Fort Leavenworth, KS 66027-5073
 FAX TO: AARTS Operation Center, Commercial (913) 684-2011 or Autovon 552-2011

1. SSN	2. NAME (Last First, MI) (List in parentheses other last names used)
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3. ENLISTED RANK	4. DATE OF BIRTH	5. SIGNATURE
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6. ENLISTED STATUS <input type="checkbox"/> ACTIVE <input type="checkbox"/> VETERAN <input type="checkbox"/> ARMY NATIONAL GUARD	7.a. ENLISTMENT DATE (BASD OR BPED) (Must be on or after 1 Oct 81)	b. ETS DATE
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8. FOR YOUR PERSONAL COPY/ARMY EDUCATION RECORD	9. FOR YOUR OFFICIAL COPY
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a. SEND TO	a. SEND TO (REGISTRAR, PERSONNEL OFFICER, OR EMPLOYER)
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b. MAILING ADDRESS (Include ZIP Code + 4)	b. NAME OF COLLEGE, EMPLOYER, OR OTHER RECIPIENT
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b. MAILING ADDRESS (Include ZIP Code + 4)	c. MAILING ADDRESS (Include ZIP Code + 4)
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10. FOR OFFICIAL USE ONLY

a. RESEARCH RECORD

b. CROSS REF ID #	c. DATA ENTRY
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A	INITIATOR	ID #	C	FICE CODE	ID#
S			O		