

EXIT QUESTIONNAIRE

For use of this form, see DA MEMO 690-1; the proponent agency is MDW.

1. AGENCY/DIRECTORATE

2. DATES OF EMPLOYMENT

3. POSITION/TITLE/GRADE

4. REASON FOR LEAVING

5. UNDER WHAT CIRCUMSTANCES OR CONDITIONS WOULD YOU HAVE REMAINED WITH THE ACTIVITY?

ANSWER THE FOLLOWING BY PLACING AN 'X' IN THE APPROPRIATE BOX

YES

NO

6. WOULD YOU APPLY FOR A POSITION WITH THE ACTIVITY IN THE FUTURE?

7. DID YOU RECEIVE ADEQUATE TRAINING IN YOUR POSITION?

8a. WAS YOUR JOB DESCRIPTION ACCURATE?

8b. WERE THE SERIES AND GRADE APPROPRIATE FOR THE WORK YOU PERFORMED?

9a. DID YOUR SUPERVISOR PROVIDE YOU WITH PERFORMANCE STANDARDS WHEN YOU ENTERED ON DUTY?

9b. DID HE/SHE PROVIDE PERFORMANCE COUNSELING?

10. WHAT WOULD YOU CONSIDER TO BE THE ATTRIBUTES/DEFICIENCIES OF THE ACTIVITY?

11. PLEASE RATE THE FOLLOWING BY PLACING A CIRCLE AROUND THE APPROPRIATE NUMBER.

POOR

EXCELLENT

a. Communication(s) With Supervisor	1	2	3	4	5
b. Managerial Skills of Your Supervisor	1	2	3	4	5
c. Opportunity for Advancement	1	2	3	4	5
d. Morale	1	2	3	4	5
e. Work Environment	1	2	3	4	5
f. Service from Army Staff Civilian Personnel Office	1	2	3	4	5

12. COMMENTS

13. NAME (OPTIONAL)

14. DATE OF SEPARATION