ATP 4-70

Assistant Secretary of the Army for Acquisition, Logistics, and Technology Forward Support to Unified Land Operations

May 2014

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Headquarters, Department of the Army

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Assistant Secretary of the Army for Acquisition, Logistics, and Technology Forward Support to Unified Land Operations

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Preface

Army techniques publication (ATP) 4-70 provides basic doctrinal discussion on the organization and operations of the Assistant Secretary of the Army for Acquisition, Logistics, and Technology (ASA[ALT]) forward operations team.

The principal audience for ATP 4-70 is all members of the profession of arms. Commanders and staffs of Army headquarters serving as joint task force or multinational headquarters should also refer to applicable joint or multinational doctrine concerning the range of military operations and joint or multinational forces. Trainers and educators throughout the Army will also use this publication.

Commanders, staffs, and subordinates ensure that their decisions and actions comply with applicable United States., international, and in some cases host-nation laws and regulations. Commanders at all levels ensure their Soldiers operate in accordance with the law of war and the rules of engagement. (See Field Manual 27-10.)

ATP 4-70 implements no standardization agreement (STANAG).

ATP 4-70 uses joint terms where applicable. Selected joint and Army terms and definitions appear in both the glossary and the text. Terms for which ATP 4-70 is the proponent publication (the authority) are italicized in the text and are marked with an asterisk (*) in the glossary. Terms and definitions for which ATP 4-70 is the proponent publication are boldfaced in the text. For other definitions shown in the text, the term is italicized and the number of the proponent publication follows the definition.

ATP 4-70 applies to the active Army, Army National Guard, and United States Army Reserve unless otherwise stated.

The proponent for ATP 4-70 is the ASA(ALT) Acquisition, Logistics, and Technology Integration Office. The preparing agent is Acquisition, Logistics, and Technology Integration Office doctrine branch. Send comments and recommendations on DA Form 2028 (*Recommendation Changes to Publications and Blank Forms*) to Director, Acquisition, Logistics and Technology Integration Office, 2221 Adams Avenue, Bldg. 5020, Fort Lee, Virginia 23801-1809; by email to usarmy.lee.tradoc.mbx.cascom-alt-io@mail.mil; or submit an electronic DA Form 2028.

Introduction

In June 2009, the Principal Military Deputy (P/MILDEP) for the ASA(ALT) directed the establishment of forward operations teams in the United States Central Command area of responsibility. ASA(ALT) forward operations teams, deployed to Kuwait, Iraq, and Afghanistan, to provide control, coordination, integration, and synchronization of Army systems support related to acquisition efforts within the United States Central Command area of responsibility. The purpose and guidance for ASA(ALT) forward operations teams was documented by a September 2010 Memorandum of Agreement between Deputy Assistant Secretary of the Army (Acquisition Policy and Logistics) and Commander, United States Army Sustainment Command. Emerging observations, insights and lessons learned from these initial deployments determined this is an enduring capability necessary to support Army forces in the execution of any future major unified land operations. ATP 4-70 codifies this capability.

ATP 4-70 has two chapters:

Chapter 1 introduces the organizational construct, relationships, coordination channels, and related responsibilities of the forward operations team.

Chapter 2 details the support provided by the forward operations team to theater Army, field Army and other major deployed Army force (ARFOR) level commands. This support focuses on the planning and coordination of Army program management actions during major contingency operations.

ATP 4-70 incorporates recent observations, insights, and lessons learned from Operation Enduring Freedom, Operation Iraqi Freedom, and Operation New Dawn. It provides a concise overview of ASA(ALT) forward support to contingency operations during the conduct of unified land operations.

Chapter 1

Operations and Organization Overview

The ASA(ALT) forward operations team is an ad hoc, specialized, adaptable and deployable, ASA(ALT) staff augmentation to the theater Army or field Army and designated ARFOR headquarters. This team, formed as needed from the ASA(ALT) staff and other acquisition positions, serves as the primary ASA(ALT) interface to the theater or field Army and subordinate ARFOR headquarters. It provides Army systems support related coordination and synchronization between the theater commands, the program executive office (PEO) and program management office (PM), and the supporting Army field support brigades (AFSB).

ORGANIZATIONAL RELATIONSHIPS

1-1. The ASA(ALT) forward operations team is a United States Army Title 10 staff augmentation element attached to the theater or field Army or ARFOR headquarters.

1-2. As the parent organization of the ASA(ALT) forward operations team, ASA(ALT) has overall supervision of acquisition, technology, and logistics matters of the Department of the Army pursuant to 10 United States Code 3016 and retains mission command responsibility over this element. The ASA(ALT) also has the principal responsibility for all DA matters and policy related to acquisition, logistics, technology, procurement, the industrial base, and security cooperation (security assistance and armaments cooperation).

ASA(ALT) DEPUTY FOR ACQUISITION AND SYSTEMS MANAGEMENT (DASM)

1-3. The ASA(ALT) forward operations team falls under the direction of the ASA(ALT) DASM (SAAL-ZS) organization. The Director for the forward operations team reports to and receives direction from the lead of this organization.

DASM OPERATIONS DIRECTORATE

1-4. The ASA(ALT) forward operations team coordinates with the DASM Operations Directorate for their day-to-day activities and administrative support. In addition to receiving and tracking all operational reports and administrative activities from the forward operations teams, this directorate is responsible for the manning of forward operations teams.

PEO AND PM ORGANIZATIONS

1-5. The ASA(ALT) forward operations team has a limited direct relationship with the continental United States based PEO and PM organization. All coordination is made through the deployed elements of the PEO and PMs or through the ASA(ALT) headquarters DASM Operations Directorate organizations.

CONTINGENCY OPERATIONS COMMAND AND SUPPORT RELATIONSHIPS

1-6. When formed, the ASA(ALT) forward operations teams exercise coordination authority and technical oversight authority over all Army PEO and PM fielding or other support teams within the area of operations (AO). Per ASA(ALT) guidance, all Army PEO and PM teams are required to coordinate in-theater actions with the appropriate ASA(ALT) forward operations team. PEOs and PMs retain direct coordination and authority over fielding and modification team technical matters during the execution of

headquarters department of the Army (HQDA) G-3 approved equipment fielding and modification plans. Figure 1-1 depicts the current ASA(ALT) contingency command structure and support relationships.

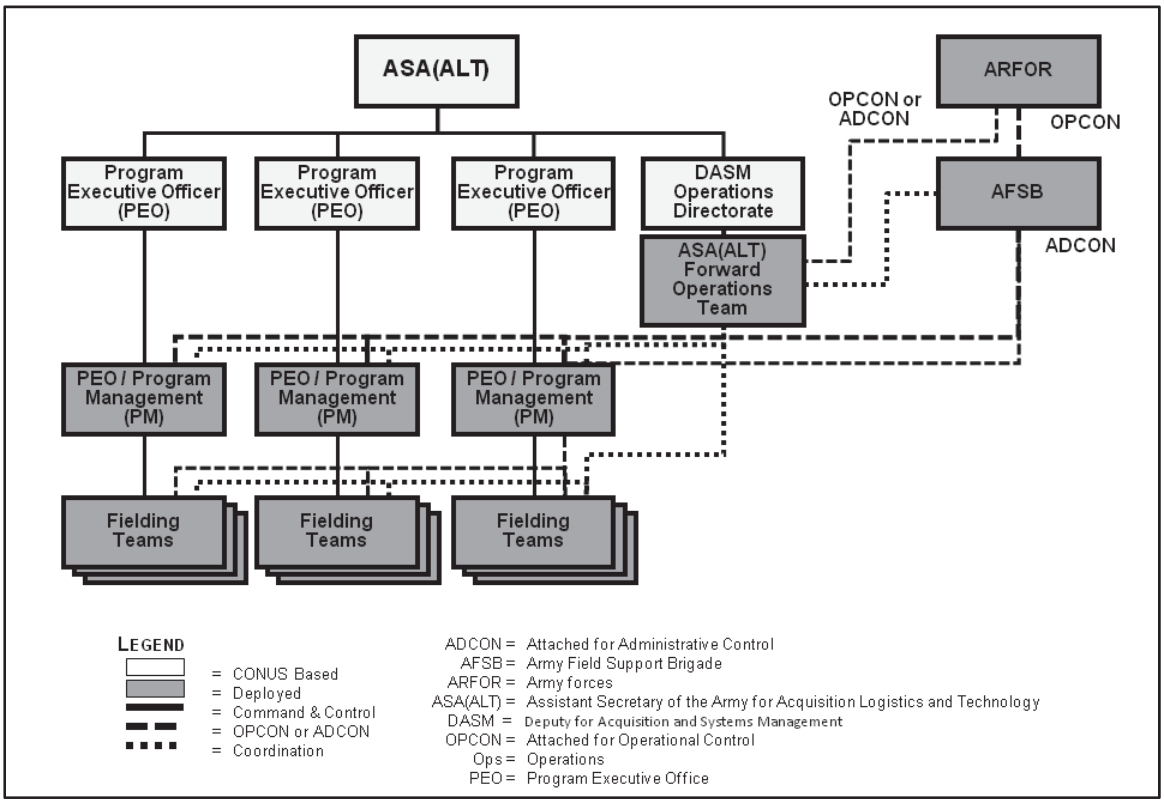

Figure 1-1. ASA(ALT) contingency command and support structure

1-7. When deployed, the ASA(ALT) forward operations team has a shared administrative control (ADCON) relationship with the ASA(ALT) organization and the theater/field Army and/or ARFOR headquarters. More specifically, the theater/field Army and/or ARFOR HQs provides basic logistics, base life support, and facilities support while the ASA(ALT) retains authority for all ASA(ALT) forward team personnel matters. In some operations, the responsibility to coordinate ASA(ALT) forward operations team in-theater ADCON support may be delegated to the supporting AFSB.

COORDINATING RELATIONSHIPS

1-8. The coordination and synchronization of ALT actions in the operational area is a shared responsibility between the ASA(ALT) and the United States Army Materiel Command. When the ASA(ALT) forward operations team is deployed, requests for support and coordination will flow through the forward operations team to the PEO and PM teams deployed in support of theater Army/ARFOR ALT operations. If a forward operations team is not deployed, requests can be made directly to the deployed PEO and PM element. The authority to support these operations will be granted by the continental United States-based PEO and PM or ASA(ALT) DASM.

ARMY FIELD SUPPORT BRIGADE (AFSB)

1-9. The ASA(ALT) forward operations team doesn't have a formal command or support relationship with the AFSB unless directed by the theater/field Army and/or subordinate ARFOR headquarters. Because of the related missions of the ASA(ALT) forward operations team and the AFSB, the ASA(ALT) forward operations team Director may authorize direct coordination between the PEO and PM teams and the supporting AFSB. If an ASA(ALT) forward operations team is not deployed, the ASA(ALT) DASM

through the continental United States-based PEO and PM organizations may authorize direct coordination between the PEO and PM teams and the supporting AFSB.

1-10. The AFSB may be tasked by the theater Army or ARFOR headquarters to provide ADCON support to ASA(ALT) forward operations team personnel in their area of operations.

DIVISION HEADQUARTERS

1-11. To better facilitate acquisition activity coordination with division headquarters responsible for a region within the theater, the ASA(ALT) forward operations team Director may assign a regional command advisor. This individual will typically work directly with either the Division G-3 force modernization section or the G-4. This individual, and any additional contingency support personnel, is typically attached ADCON to the division headquarters for support.

THEATER SUSTAINMENT COMMAND (TSC)/ EXPEDITIONARY SUSTAINMENT COMMAND (ESC) HEADQUARTERS

1-12. The ASA(ALT) forward operations team Director may assign staff to support mission specific activities such as retrograde operations or specific systems fielding in order to provide greater oversight and coordination from the ASA(ALT) organization. Depending on the mission, these individuals are normally ADCON to either the TSC or ESC in the region.

SECURITY COOPERATION ORGANIZATION (SCO)

1-13. If required to provide acquisition advisement and support to the SCO organization, ASA(ALT) forward operations teams provide support for these activities either through the regional command advisor in that area, or by personnel assigned this specific support mission.

STANDUP AND PERSONNEL DEPLOYMENT CRITERIA

1-14. The DASM will recommend the establishment of a forward operations team to the ASA(ALT). This recommendation will typically be based on the following conditions:

- A declared contingency that is anticipated to extend beyond one year.
- Two or more PEOs engaged with personnel in theater.
- Non-program of record systems are fielded and maintained directly by forward deployed PEO and PM teams.
- Required coordination support cannot be managed from resources based in the continental United States.

STAFFING APPROACH

1-15. The ASA(ALT) forward operations team's primary contingency mission is to provide senior systems support and fielding advice to theater or field Army and designated ARFOR commanders and staffs and to connect and synchronize the PEO and PM fielding, sustainment, and retrograde planning and execution efforts in support of mission priorities. The forward operations team is not a permanent or fixed structure and can be configured as required for each operation based on mission, enemy, terrain and weather, troops and support available, time available, and civil considerations factors. Normally, this team is made up of acquisition officers with significant PEO and PM experience and can vary between a single liaison officer to a multi-person team. These teams may also include Department of Army civilian acquisition officers, contractor support and/or non-acquisition military positions. A general structure of a forward operations team is at Figure 1-2 on page 1-4. The director, operations officer, and operations non-commissioned officer are permanent positions. All other positions are dependent upon mission, enemy, terrain and weather, troops and support available, time available, and civil considerations.

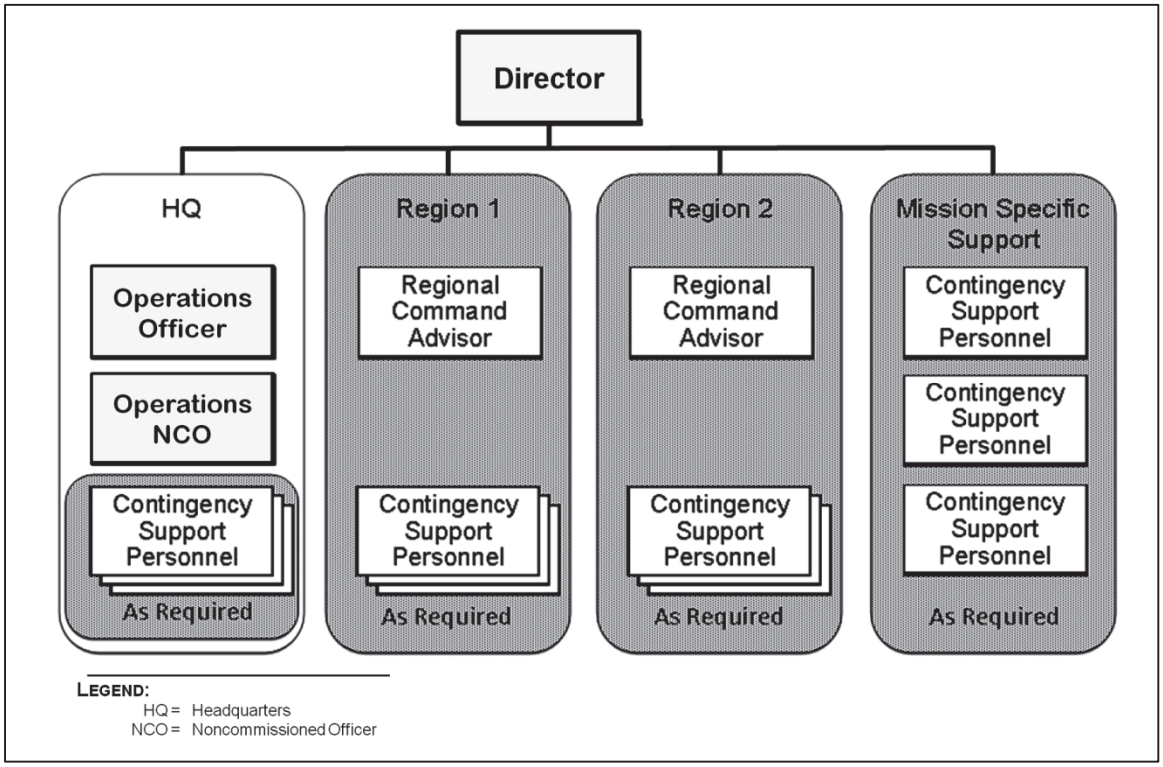

Figure 1-2. ASA(ALT) forward operations team organization

1-16. Figure 1-3, on page 1-5, portrays an example staffing organization for a major operation that is planning and executing retrograde activities while maintaining operations with an active enemy. Dependent upon mission, enemy, terrain and weather, troops and support available, time available, and civil considerations, to meet expanding or new requirements (for example, retrograde), this organization may be augmented with military, DA civilians, or contractors.

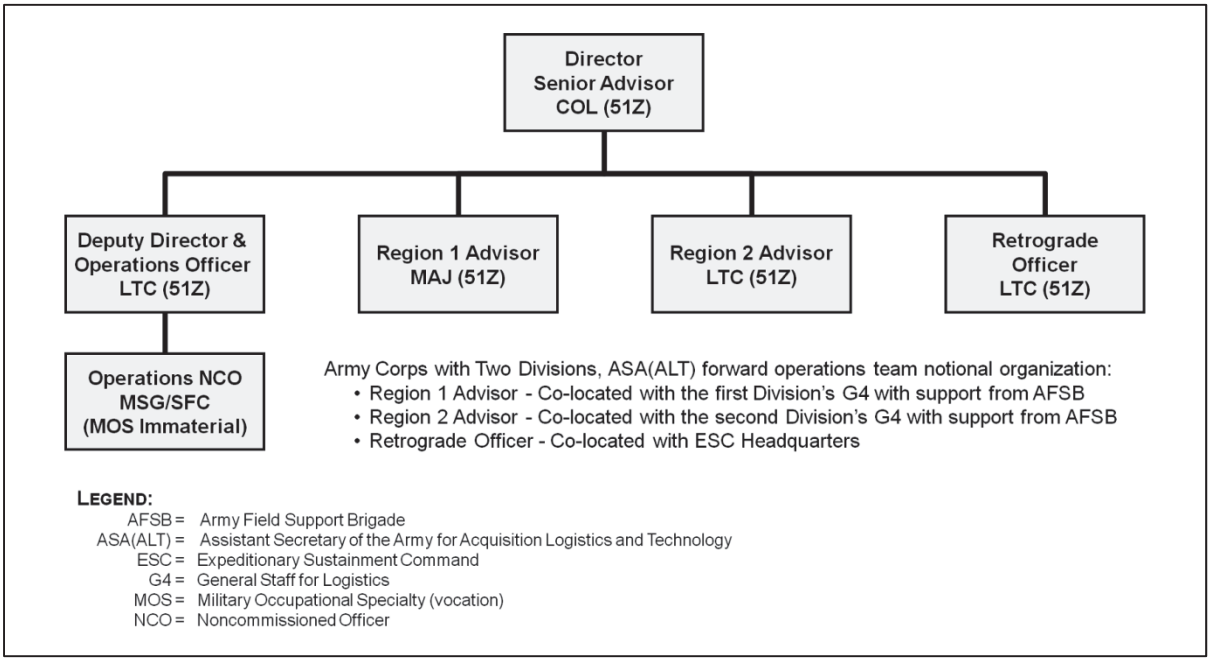

Figure 1-3. Example ASA(ALT) forward operations team for major operations

ASSISTANT SECRETARY OF THE ARMY FOR ACQUISITION, LOGISITICS AND TECHNOLOGY (ASA[ALT]) FORWARD OPERATIONS TEAM OPERATIONS

1-17. The ASA(ALT) forward operations team performs the following activities in support of ASA(ALT) directed activities, deployed PEO and PM organizations and personnel, and temporarily assigned in-theater ASA(ALT) personnel:

- Oversee the PEOs and PMs management and validation of disposition instructions with the Life Cycle Management Commands for PEO and PM owned and managed equipment to ensure that the equipment disposition is properly executed in support of operations.
- Monitors compliance of PEO and PM organizations with their planned fielding, sustainment, retrograde or disposition instructions for PEO and PM fielded equipment.
- Monitors compliance with accountability and disposition and retrograde of non-standard equipment owned by the PEO and PM organization.
- Provides theater-level observations and recommendations to PEOs and PMs who are fielding and/or sustaining equipment as a part of overseas contingency operations.
- Serves as the Principal Military Deputy's reconnaissance element by communicating the latest theater status from their areas of operation to inform the decision making process at HQDA level.
- Approves theater call forwards and conducts engagement with PEO's and PM's in theater before and after they conduct battlefield circulation to inspect troops and equipment to capture after action reviews and lessons learned for their materiel systems.
- Coordinates with theater Army and/or ARFOR for initial approval of all ASA(ALT) and PEO and PM visit requests.
- Verifies all ASA(ALT) and PEO and PM contractor personnel are entered into the Synchronized Pre-Deployment and Operational Tracker (SPOT) prior to entering in Theater.
- Forwards daily operations reports regarding mission command, and integration of PEOs and PMs into the AO.

1-18. ASA(ALT) forward operations teams have limited administrative and no internal logistics support capabilities. Most of this administrative and staff support is provided through reach-back to ASA(ALT) general staff directorates. Additionally, these teams have no organic means of sustainment support when deployed. When operating in field conditions, as applicable, they require field maintenance, food service, class II/IV, class III (bulk and package), water, class V, class VI, and class IX support; field services support; religious support; financial management support; human resources support; legal service support; transportation support; and medical support (to include class VIII). ASA(ALT) forward operations teams have no force protection capabilities and therefore must be incorporated into the supported units' force protection and security plan.

Chapter 2

Planning, Coordination, and Execution

The ASA(ALT) forward operations team provides coordination and integration of a variety of PEO and PM elements within the supported theater of operations. This ASA(ALT) team insures that PEO and PM fielding strategies are planned, integrated and synchronized, in coordination with the senior Army HQs, the gaining unit, and the supporting AFSB. They also assist the supporting AFSB commander and staff to synchronize United States Army Materiel Command national-level provider support with ALT systems support within their designated support area. ASA(ALT) and individual PEOs and PMs retain mission command and technical coordination authority over their deployed PEO and PM elements. The deployed ASA(ALT) forward operations team assists the ASA(ALT) and individual PEOs and PMs to coordinate in-theater ASA(ALT) systems support actions during major operations.

2-1. The ASA(ALT) forward operations team assists the theater Army or ARFOR G-3 Force Modernization offices in the development of operational needs statements (ONS) and joint urgent operational needs statements (JUONS) (when supporting a Joint headquarters) and the subsequent staffing to ESC and division HQs. They provide support, as required, to scheduled Army Requirements and Resourcing Board, General office Steering Committee, and G-3 secure video teleconferences in support of ONS, JUONS development and tracking. At the Division level, they support divisional coordinating meetings to review approved requirements and coordinate the fielding of new equipment coming into the Division.

2-2. The ASA(ALT) forward operations team assists in the development of fragmentary orders (FRAGORD) directing the fielding of approved and sourced theater requirements. They assist in the integration at operational planning team reviews of FRAGORDs, drafting of FRAGORDs, and coordinate theater transportation requirements, end user agreements, and functional area requirements. They ensure the G-3 requirements sections guidance is implemented during equipment fieldings. At the Division-level, they provide ASA(ALT) mission specific language in support to the theater Army and ARFOR force integrators who author the Divisional command FRAGORDs for approval and dissemination.

2-3. The ASA(ALT) forward operations team coordinates with force modernization divisions of subordinate organizations (such as TSC or ESC, Divisions and Corps) through the use of regionally focused advisors. These advisors:

- Provide advice and establish agreements with the supported command.
- Work closely with the G-4 and G-5 to establish a working relationship for assistance in emerging requirements and new equipment training.
- Coordinate with theater Army and/or ARFOR for initial approval of all ASA(ALT) and PEO and PM visit requests.
- Verify material solutions are fielded and retrograded in accordance with current theater requirements.
- Provide critical information regarding capabilities to facilitate the G-3 decision making process.
- Coordinate the schedule of PEO and PM fielding requirements with the respective AFSB and/or gaining unit.
- For contractor operated systems, ensure PEO and PM representatives nominate and receive approval of contracting officer representatives for fielded systems that are still under PEO and PM sustainment (for example, Robotics, and the Mine Resistant, Ambush Protected vehicle).
- Provide concurrence with the AFSB deployment request and letter of authorization (LOA) for PEO and PM personnel required to deploy to theater to meet the fielding requirements.

- Coordinate with the respective AFSB to establish and maintain the schedule of PEO and PM fielding requirements and life support.

ADVICE AND ACQUISITION SUBJECT MATTER EXPERTISE SUPPORT

2-4. The ASA(ALT) forward operations team performs the following activities related to providing subject matter expertise for the fielding, sustaining, and retrograde of effected systems in theater:

- Provide guidance and instructions on behalf of the DASM, combatant commander, and other stakeholders.
- Provide subject matter expertise support to the theater or field Army and subordinate ARFOR commander (forward operations team Director) directly as an ad-hoc special staff.
- Provide integration of HQDA G-3, G-4, G-5, G-7, G-8, and ASA(ALT) to support the Title 10 commander's acquisition strategy.
- Provide theater-wide integration of science and technology with PEO and PM efforts.
- As required, designate regional command advisors to provide direct communications and support with the regional command organizations and the PEO and PM staff operation in the AO.
- Schedules fielding and sustainment briefs with the theater or field Army and subordinate ARFOR G-3, G-4, and the AFSB upon arrival in the AO.
- Supports and attends the new materiel in-briefs for most systems fielded into theater.
- Assists in developing and staffing ONS, JUONS, and Coalition operational needs statements.

OPERATIONS PLANNING

2-5. The ASA(ALT) forward operations team performs the following activities related to the planning of PEO and PM fielding, sustaining, and retrograde of affected systems in theater:

- Synchronize the efforts of the Materiel Enterprise in support of ARFOR, and surge recovery and retrograde operations.
- Hosts PEO and PM synchronization meetings that discuss the system fielding, integration, sustainment, and retrograde requirements.
- Assist in the development of FRAGORD's directing the fielding of approved and sourced theater requirements.
- Verify material solutions are fielded and retrograded in accordance with current theater requirements.
- Provide critical information regarding capabilities to facilitate the G-3 decision making process.
- Coordinate with force modernization divisions of subordinate organizations (such as TSC or ESC, Divisions and Corps).

SECURITY COOPERATION SUPPORT

2-6. The ASA(ALT) forward operations team performs the following activities related to the planning, coordination and synchronization of PEO and PM fielding, sustaining, and retrograde of affected systems in support of the theater SCO organization:

- As required, interfaces and supports SCO personnel in receiving in-country PEO and PM support.
- Provides support for theater transition assistance mission.
- Provides command advisors to establish a formal process to issue tasks and requests for information to PEO and PM in-theater leads and track those tasks and/or requests.
- Monitor, track, and support Security Cooperation and Foreign Military Sales.
- Coordinate with the Joint security office and foreign excess personal property cell to ensure equipment can legally be transferred.

- Provides support for PEO and PM resources and coordinates ASA(ALT) and AFSB support with fieldings.
- Coordinates with the AFSB the synchronizing of field service representatives (FSR) or other system contract support related actions in support of their subordinate organizations, the PEO and PMs, and the supported organizations.
- Coordinates technical support to the AFSB as requested.

OTHER RELATED ACTIVITIES

2-7. After the fielding of equipment and support operations, the ASA(ALT) forward operations team performs the following activities related to follow-on disposition of equipment:

- Oversees the PEO and PMs management and validation of disposition instructions with the life-cycle management centers to ensure equipment disposition is properly executed in support of operations.
- Monitors compliance of PEO and PM organizations with their planned fielding, sustainment, retrograde or disposition instructions for PEO and PM fielded equipment.
- Monitors compliance with accountability and disposition and retrograde of non-standard equipment owned by the PEO and PM organization.

2-8. An essential role of the ASA(ALT) forward operations team is the provision of theater-wide integration of United States Army Research Development and Engineering Command science and technology (S&T) initiatives with PEO and PM efforts. The ASA(ALT) forward operations team coordinates with the supporting ASFB to ensure United States Army Research Development and Engineering Command research S&T field assistance, engineering, and prototyping support is integrated and synchronized with supported unit mission plans. Theater-wide S&T operations provide integrated research, development, and engineering solutions to empower, unburden, protect, and sustain the supported command mission effectiveness. ASA(ALT) forward operations teams, in coordination with the supporting AFSB:

- Coordinates with S&T personnel on materiel enterprise efforts and S&T development.
- Provides United States Army Research Development and Engineering Command individuals with orientation and reach-back training upon entering theater.
- Coordinates with system safety officer as required to support fielding's and provide the gaining unit commander with system safety advice on those fieldings.
- Ensures S&T programs are transitioned in country when programs are transitioned to the ASA(ALT) for oversight and management.

SYSTEMS SUPPORT AND FIELDING COORDINATION

2-9. The ASA(ALT) forward operations team performs the following in support of systems fielding and retrograde support:

- Ensures PEO and PMs enter all fielded equipment into Materiel Enterprise non-standard-equipment data base, theater provided equipment planner and materiel enterprise transition common operating picture database, in order to verify proper disposition instructions.
- Assists the AFSB retrograde property assistance team in equipment identification & disposition in the retrograde sort yards.
- Direct deployed PEO and PM teams to retrograde excess personnel and PEO and PM owned equipment.
- Lead the PEO and PM status updates on current fieldings in coordination with the G-3 force modernization officer led JUONS and ONS scrub with regional unit representatives.
- At the division-level, coordinate and support meetings on the progress of fielding activities within the command.
- In coordination with the AFSB, prioritize support request submitted by PEOs and PMs.

- Coordinate with the AFSB to synchronize FSR or other systems contract support related actions as required.
- Coordinate and maintain the schedule of PEO and PM fielding requirements with the supporting AFSB.

2-10. In addition to the responsibilities detailed above, the ASA(ALT) forward operations team performs the following related tasks:

- Nests ASA(ALT) directed metrics with theater priorities into the relevant execution orders for surge, recovery and retrograde missions (specified and implied tasks per the ASA(ALT) forward operations team execution order and theater directives and priorities), and relevant directives from the Army Acquisition Executive.
- In cooperation with the supported command, develops theater level metrics to assess existing AFSB, PEO and PM fielding, sustainment, and retrograde activities.
- Provides staff with overall responsibility for the tracking and reporting against their metrics.
- Assists the ASA(ALT) to hold PEO and PM's accountable for their retrograde responsibilities within the affected AO.
- Ensures PEO and PM's understand and provide qualitative and quantitative data required for tracking the requisite data across the materiel enterprise in accordance with metrics identified in Appendix A of this document and other data tracking requirements.
- Provides weekly report of significant issues to the ASA(ALT) via secure video teleconference and secure internet protocol router emails.
- Provides updates for the Army Requirements and Resourcing Board, Joint Rapid Acquisition Cell, and Retrograde, Redistribute, Redeploy, Reset, and Disposal Board Coalition Officer Steering Committee and General Officer Steering Committee.
- Provides weekly Hot Topics on key activities and Commanders critical information requirements.
- Forwards daily operations reports regarding mission command, and integration of PEO and PMs into the AO.
- Supports the integration of rapid fielding initiatives and other Service's acquisition fieldings as required.
- Supports the following external engagement activities:
  - Office of the Secretary of Defense level engagements.
  - Joint Rapid Acquisition Cell meeting engagements: Combatant commands or their designated subordinate joint force commands and/or functional component commands.
  - HQDA Level engagements: Retrograde, Redistribute, Redeploy, Reset, and Disposal board.
- Provides personnel tracking of all PEO and PM military, Department of the Army civilian and contractors that are part of or in support of ASA(ALT) forward operations team activities.
- Responds to requests for information from both theater and ASA(ALT) pertaining to personnel tracking, location, and activities.

SYSTEMS AND FIELDING EXECUTION

2-11. The Department of the Army has multiple directed sources of requirements that may result in the fielding of a materiel solution. These sources are ONS, JUONS, and capabilities documentation.

- Army Operational Needs Statement. Following mission analysis, unit task organization and cross leveling, or lessons learned, operational commanders use ONS to document the urgent need for a nonstandard and or un-programmed capability to correct a deficiency or improve a capability that enhances mission accomplishment. The ONS is particularly useful to support units assigned nonstandard or nonstandard requirements code missions they are not equipped to accomplish.
- Joint Urgent Operational Needs Statement. An urgent operational need identified by a combatant commander involved in an ongoing named operation. A JUONS's main purpose is to identify and subsequently gain Joint staff validation and resourcing of a solution, usually within

days or weeks, to meet a specific high-priority combatant commander need. The scope of a combatant commander JUONS will be limited to addressing urgent operational needs that: (1) fall outside of the established Service processes; and (2) most importantly, if not addressed immediately, will seriously endanger personnel or pose a major threat to ongoing operations. A JUONS should not involve the development of a new technology or capability; however, the acceleration of an Advanced Concept Technology Demonstration or minor modification of an existing system to adapt to a new or similar mission is within the scope of the JUONS validation and resourcing process.

- Capabilities Documentation. Fielding equipment to Army forces, during contingency operations, under a capabilities production document (CPD) occurs when the capability is urgently needed by the field. This normally occurs before full rate production and full materiel release. Fielding to Army forces under a CPD or other capabilities document should be coordinated early to ensure there is mutual agreement on the urgency for the capability provided by the new equipment or modification/upgrade.

2-12. Figure 2-1 depicts the materiel release and fielding process.

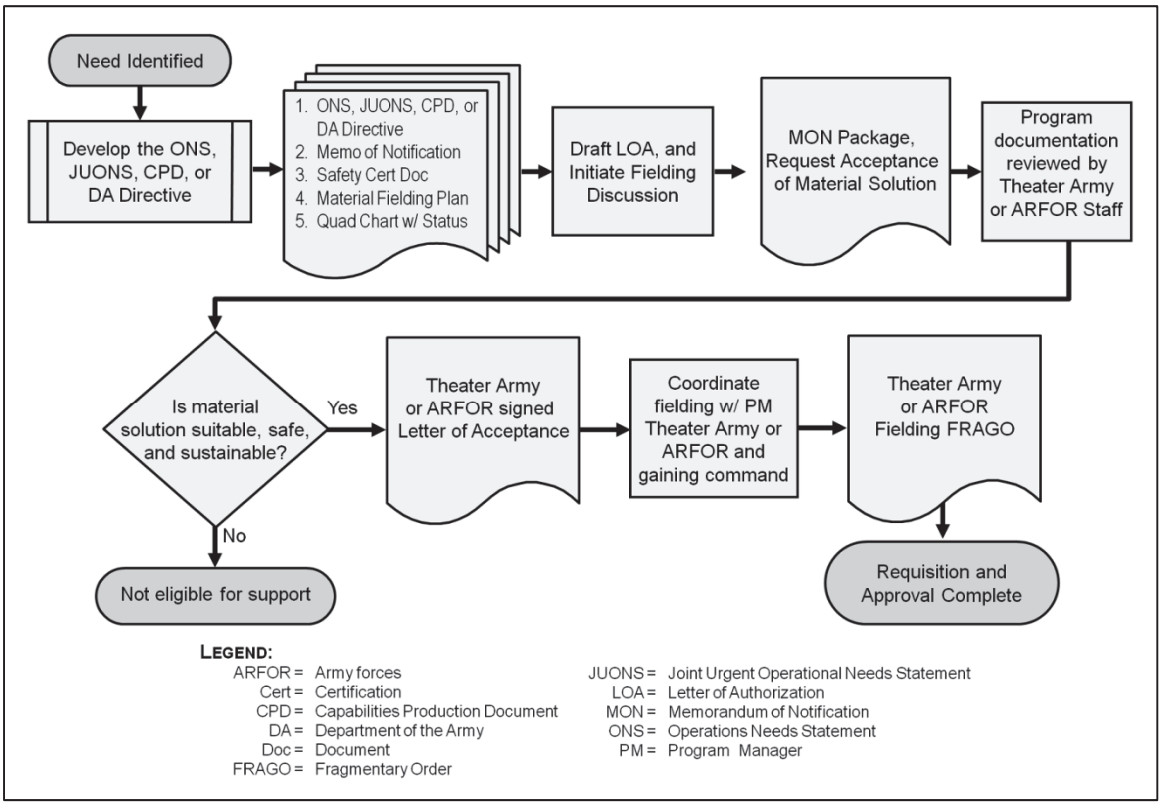

Figure 2-1. Materiel release and fielding process

2-13. The ASA(ALT) forward operations team facilitates the material release and fielding process by assisting the theater or field Army and designated ARFOR G-3 force modernization office in the development of fielding plans once all required documentation (such as ONS, JUONS, CPD) have been validated and resourced. The materiel fielding plan serves as the single standalone document containing the detailed plans and actions the fielding and gaining commands will accomplish to successfully field and deploy a materiel system with training and personnel as an objective. During recent operations, the materiel fielding plan was used synonymously with theater deployment plan. Department of the Army pamphlet 700-142, paragraph 4-3 describes the information required in the materiel fielding plan.

2-14. The ASA(ALT) forward operations team ensures PEO and PM offices establish new equipment training on the systems they field to personnel and units within the support operational area. There are several factors to consider when developing and executing training plans. Factors that have the greatest

impact on training include availability of personnel, inter-theater transportation, and training area or ranges. ASA(ALT) forward operations team, in coordination with the supporting AFSB, assists PEO and PMs and gaining units in meeting these requirements.

THEATER ACQUISITION TRACKING AND REPORTING

2-15. The ASA(ALT) forward operations team oversees the fielding of equipment in support of deployed Army forces in joint operations. The equipment fielding is not complete until the gaining unit property book officer (PBO) has accepted the transfer and the equipment has been electronically moved from the PMs Property Book Unit Supply Enhanced account to the gaining unit or agency property book unit supply enhanced account. Figure 2-2 depicts this process. The transfer must be monitored by the PEO and PM and the gaining command to ensure acceptance by the gaining unit PBO. If the gaining unit PBO has not yet accepted the Property Book Unit Supply Enhanced transfer after five days, the PM should notify the gaining command for assistance. After ten days with no resolution, the PM will contact their PEO. After 15 days, the PM should contact the ASA(ALT) forward operations team point of contact (POC) for assistance. Delay of the gaining unit PBOs acceptance can undermine the accountability and visibility of the fielded equipment by the gaining unit or agency.

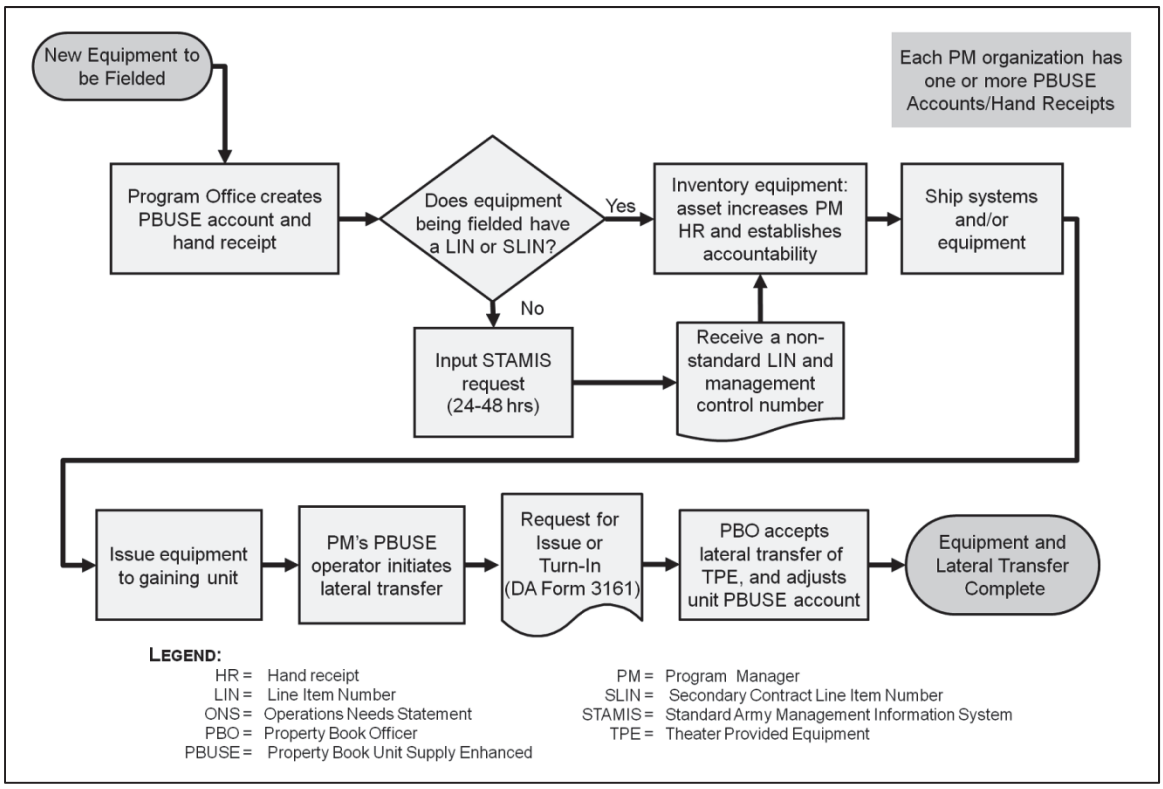

Figure 2-2. Accountability of equipment transferred from program office

2-16. The ASA(ALT) forward operations team will track and report the status to both theater and above theater elements that require this information. These teams:

- Provide the status of fielding ASA(ALT) requirements in an easy to understand report format aggregated for activities, events, and regional structure related to theater operations.
- Provide information/ schedules for projected fielding of new equipment and ASA(ALT) assets with the effected AO.

2-17. The ASA(ALT) forward operations team provides capabilities for the combatant commander as required. Close coordination with the theater safety offices, continental United States PEO and PM, technical support, in-theater production and integration facilities, and the supporting AFSB is critical to rapid fielding of theater developed capabilities.

Appendix

Metrics in Support of Acquisition, Logistics and Technology Operations in the Field

A-1. Property book items fielded by an ASA(ALT) PM will be posted to the property book within three workdays (goal of one day) in accordance with AR 710-2 table 1-2.

a. Output: A list of fielded equipment that has been received by the gaining command and not yet accepted by the gaining PBO (see example table A-1). List will be prepared using data obtained from the Logistics Information Warehouse PM module. Report will be compiled by SAAL-ZS or the Army G4 using information obtained from the Logistics Information Warehouse and published by SAAL-ZS by the second week following the end of the reported month. The list will be provided to the Army G-4.

b. Purpose: Provide accountability status of fielded equipment not yet accepted by the gaining command PBO. Status will be provided to the HQDA G-4 for assistance in resolution. Delay of the gaining PBO's acceptance can undermine the accountability and visibility of fielded equipment.

c. Measurement. Percent of PM issued equipment not yet accepted at or above three days.

d. Output details. A summary report at the gaining command level will be computed. This summary report will include:

- Name of Report: PM Issue Documents not yet Accepted by Gaining PBO.
- Identification of the Army Command (ACOM), Army Service component command (ASCC), or Direct Reporting Unit (DRU). Column Heading: ACOM/ASCC/DRU.
- Number of closed document numbers. Column heading Number Completed.
- Number of open document numbers. Column heading Number Open.
- Number of open document numbers over 3 days (standard per AR 710-2). Column Heading: Number Open > 3 days.
- Number of documents open beyond 5 days. Column Heading: Number Open > 5 days.
- Number of documents open beyond 15 days. Column Heading: Number Open >15.

Table Appendix-1. Program Management (PM) Issue documents not yet accepted by gaining command Property Book Office

Army Command (ACOM) /Army Service component command (ASCC)/Direct Reporting Unit (DRU)	*Number Completed*	*Number Open*	*Number Open > 3days*	*Number Open > 5days*	*Number Open > 15days*
Eighth United States Army	97	3	3	0	0
Forces Command	49	30	27	25	0
Installation Management Command	89	0	0	0	0
Network Enterprise Technology Command	25	0	0	0	0

Table Appendix-1. Program Management (PM) Issue documents not yet accepted by gaining command Property Book Office (continued)

Army Command (ACOM) /Army Service component command (ASCC)/Direct Reporting Unit (DRU)	*Number Completed*	*Number Open*	*Number Open > 3days*	*Number Open > 5days*	*Number Open > 15days*
Training and Doctrine Command	159	4	1	0	0
Army Materiel Command	125	3	0	0	0
SAMPLE DATA ONLY					

e. A detailed listed will accompany the summary list and will contain the data used to support the summary report. The list will contain the following information for opened document numbers open over 3 days:

- Identification of Army Command, Army Service component command, or Direct Reporting Unit using unit identification code. Column Heading: ACOM/ASCC/DRU.
- Identification of gaining unit/agency. Column heading: Gaining.
- Identification of gaining unit by unit identification code. Column heading Unit Identification Code.
- Number of documents not yet accepted in 3 days by the gaining PBO. Data obtained from the Logistics Information Warehouse (PM open document numbers). Column heading: No. Open Docs > 3 days.

A-2. 100% of government contractors working in the designated AO in support of ASA(ALT) on contracts costing more than $25,000 and lasting more than 30 days have an electronically generated SPOT entry with LOA and barcode.

a. Output: Chart identifying percentage of applicable government contractors by PEO and PM contained in SPOT (see example table A-2). Information will be compiled by United State Army Materiel Command and provided to SAAL-ZS on a bi-weekly basis to coincide with the bi-weekly DA secure video teleconferences.

b. Purpose: Provide summary and detailed personnel accountability status by PEO and PM of government contractors deployed in the designated AO for resolution by the PEO and PM.

c. Measurement. Percent of government contractors supporting ASA(ALT) contained in SPOT.

d. Output details. A summary report at the PEO and PM level will be computed. This summary report, currently compiled bi-weekly by United State Army Materiel Command, includes:

- Name of Report: ASA(ALT) SPOT Usage.
- Identification of the PEO. Column Heading PEO.
- Number of PEO contractors deployed or deploying. Column Heading: Number Contractors.
- Number of PEO contractors contained in SPOT. Column Heading: Number SPOT.
- Percentage of PEO contractors not contained in SPOT derived from dividing the number contained in the “No. SPOT” column by the number contained in the “Number Contractors” column. Column heading: % SPOT.
- Number of PEO contractors that are on contracts for more than $25,000 and greater than 30 days contained in the SPOT database without required SPOT LOA and barcode. Column Heading: Number Incomplete.

Table Appendix-2. ASA(ALT) Synchronized Pre-Deployment and Operational Tracker (SPOT) usage

ASSISTANT SECRETARY OF THE ARMY FOR ACQUISITION, LOGISTICS AND TECHNOLOGY SYNCHRONIZED PRE-DEPLOYMENT AND OPERATIONAL TRACKER (SPOT) USAGE				
Program Executive Office	***Number Contractors***	***Number SPOT***	***% SPOT***	***Number Incomplete***
Aviation	537	520	97%	6
Ammunition	89	89	100%	0
SAMPLE DATA ONLY				

e. A detailed list of PEO contractors without required SPOT LOA and barcode will accompany the summary list and will contain the following information:

- Identification of PEO. Column Heading: PEO.
- Identification of individual's last name. Column heading: Name.
- Identify that individual has a complete LOA by checking this block. Column heading: LOA.
- Identify that individual has a complete barcode by checking this block. Column heading: Barcode.
- Deployment date of individual. Column heading: Deploy Date.
- Country(s) contractor to operate. Column heading Country(s).

A-3. Detailed PEO and PM fielding plans for fieldings in the designated AO to ensure 100% of all major PM fieldings are known to receiving commands, servicing AFSB, and theater and/or field army.

a. Output. The desired outcome is a complete list of PM fieldings within designated AO compiled quarterly with updates by the ASA(ALT) forward operations team as needed (see example table A-3 on page A-4).

b. Purpose. Ensure designated AO acquisition, fielding and acquisition-supporting organizations and commands are aware of all scheduled upcoming fieldings to ensure appropriate synchronization and coordination.

c. Measurement. A complete list of PEO and PM fieldings, updated as needed but quarterly as a minimum.

d. Output details. Quarterly, the ASA(ALT) theater and/or field army ASA(ALT) forward operations team will provide an updated fielding schedule for all major PM fieldings within the designated AO. The report will contain the following information:

- Name of Report: Designated AO PEO and PM Fieldings.
- Report will include as a minimum:
  - PM.
  - PEO.
  - Product/Program Name.
  - PM POC (in-theater POC preferable).
  - Fielding location.
    - Number to be fielded.
    - Unit(s) to be fielded.
    - Start date.
    - End date.

Table Appendix-3. Program Executive Office and PM Fielding Report

DESIGNATED AREA OF OPERATIONS PROGRAM EXECUTIVE OFFICE(PEO) AND PROGRAM MANAGEMENT (PM) FIELDING REPORT								
PM	***PEO***	***Program/Product Name***	***PM Point of Contact (In-theater preferred)***	***Fielding Location***	***Number to be fielded***	***Unit(s) to be fielded***	***Start Date***	***End Date***

Glossary

SECTION I – ACRONYMS AND ABBREVIATIONS

ACOM	Army Command
ADCON	administrative control
AFSB	Army field support brigade
ALT	acquisition, logistics, and technology
AO	area of operations
ARFOR	Army forces
ASA(ALT)	Assistant Secretary of the Army for Acquisition, Logistics, and Technology
ASCC	Army Service component command
CPD	capabilities production document
DA	Department of the Army
DASM	Deputy for Acquisition and Sytems Management
DRU	direct reporting unit
ESC	expeditionary sustainment command
FRAGORD	fragmentary order
FSR	field service representative
G-3	Deputy Chief of staff, Operations
G-4	Deputy Chief of staff, Logistics
G-5	Deputy Chief of staff, Plans
G-7	Deputy Chief of staff, Information
G-8	Deputy Chief of Staff, Programs
HQ	headquarters
HQDA	Headquarters Department of the Army
JUONS	joint urgent operational needs statement
LOA	letter of authorization
ONS	operational needs statement
PBO	property book officer
PEO	program executive office
PM	program management
POC	point of contact
S&T	science and technology
SCO	security cooperation organization
SPOT	Synchronized Pre-Deployment and Operational Tracker
TSC	theater sustainment command

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These documents must be available to intended users of this publication.

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ATP 4-70
12 May 2014

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