

DOCUMENTATION FOR PRODUCTIVITY CAPITAL INVESTMENT PROGRAMS

For use of this form, see AR 5-4; the proponent agency is OCA.

1. PROJECT NO.

*REQUIREMENT CONTROL SYMBOL
DD-M(R) 1561*

2. TO:

3. THRU:

4. FROM:

5. DOD COMP NAME

6. DOD COMP CODE

7. COMMAND CODE

8. DATE

9. PROJECT TITLE

10. TYPE OF PROJECT *(Check one)*

QRIP OSD PIF PECIP

11. AMORTIZATION YEARS/MONTHS

$$\text{\$ } \frac{\text{--- (Project Cost) ---}}{\text{--- (Average Annual Savings) ---}} \times \frac{12}{\text{--- (No. Mos) ---}}$$

$$= \text{--- (years) ---} \text{ or } \text{--- (months) ---} \text{ (amortization)}$$

12. FUNCTIONAL AREA WHERE SAVINGS WILL OCCUR

13. ECONOMIC LIFE

14. EXPECTED OPERATIONAL DATE

15. SUBMITTING UNIT(S)

16. UNIT ID CODE

17. PROJECT DESCRIPTION

18. DETAILED JUSTIFICATION

19. SAVINGS DISPOSITION

20. OTHER REMARKS *(Continue on page 5, if more space is needed)*

21a.

SUMMARY OF DOLLAR SAVINGS
(ROUND OFF TO THE NEAREST DOLLAR)

Attach computation sheet identifying the method and source of data for savings

SAVINGS BREAKOUT	PRESENT METHOD	PROPOSED METHOD				DIFFERENCE/SAVINGS			
		1ST YR	2D YR	3D YR	4TH YR	1ST YR	2D YR	3D YR	4TH YR
SALARY/LABOR/OVERTIME									
MATERIAL/SUPPLIES									
UTILITIES									
MAINTENANCE/REPAIR									
TRANSPORTATION									
LEASE COSTS									
SALVAGE/TURN-IN									
ENERGY <i>(Identify)</i>									
CONTRACT COSTS									
OTHER <i>(Identify)</i>									
TOTALS									

b. PRIORITIZATION

(1) INTERNAL RATE OF RETURN *(IRR)*

Divide estimated project cost _____ by average annual savings _____ = _____ factor.
 Based on factor and number of years economic life of the project, select the IRR from Table H-3, App H, Ch. 5, AR 5-4 = _____ % IRR.

(2) SAVINGS TO INVESTMENT RATIO *(S/I)*

Multiply annual savings _____ X discount factor _____ = _____ and divide by present value of investment *(undiscounted)* _____ = _____ S/I.
 (Based on economic life _____ years, select discount factor from Table H-4, App H, Ch. 5, AR 5-4.)

(3) RATE OF INVESTMENT PER MANPOWER SPACE *(RIMS)*

Divide estimated project cost _____ by number of manpower space savings _____ = _____ RIMS.
 (Manpower equivalents cannot be used in this computation.)

22. COST FOR PROJECT TO BECOME OPERATIONAL						
EQUIPMENT TYPE <i>a</i>	PROPOSED SOURCE OF PROCUREMENT <i>b</i>	UNIT PRICE <i>c</i>	QUANTITY <i>d</i>	TOTAL COST <i>e</i>	APPROPRIATION, BUDGET ACTIVITY OR PROGRAM ELEMENT <i>f</i>	FY FUNDS REQUIRED <i>g</i>
(1)						
(2)						
(3)						
(4)						
(5)						
(6) TRANSPORTATION (Equipment delivery)						
(7) EQUIPMENT MODIFICATION ¹						
(8) EQUIPMENT INSTALLATION						
(9) MAINTENANCE CONTRACT ²						
(10) FACILITIES MODIFICATION ³						
(11) TRAINING						
(12) OTHER (Specify):						
(13) TOTAL REQUIRED FOR PROJECT TO BECOME OPERATIONAL ⁴						
(14) TOTAL AMOUNT OF FUNDING REQUESTED IN THIS PROPOSAL						
(15) TOTAL AMOUNT OF FUNDING REQUIRED FROM OTHER SOURCE ⁵						
(16) TOTAL (Sum of (14) + (15) above)						

¹ Not to exceed 10% of equipment cost for QRIP projects.

² Applicable to OPA QRIP provided cost is included in packaged deal involving one bill for the equipment and initial maintenance.

³ Normally not OPA funded.

⁴ Used to compute amortization in Item 11.

⁵ Specify source to included certification that funds are available, if financed from the regular budget:

SUMMARY OF SAVINGS (MANPOWER AND DOLLARS)

ITEMS <i>a</i>	SAVINGS			REAPPLICATION OF SAVINGS						
	NO. MPR OR MHR <i>b</i>	TYPE PERS ⁶ <i>c</i>	DOLLARS <i>d</i>	PROGRAM ELEMENT		TDA PARA AND LINE		FUNCTION CODE		
				<i>e.</i> FROM	<i>f.</i> TO	<i>g.</i> FROM	<i>h.</i> TO	<i>i.</i> FROM	<i>j.</i> TO	
(1) REQUIREMENTS AND AUTHORIZATIONS ELIMINATED										
(2) REQUIREMENTS ONLY ELIMINATED										
(3) BORROWED MILITARY MANPOWER RELEASED										
(4) OVERHIRES OR TEMPORARIES TERMINATED										
(5) HOURS OVERTIME ELIMINATED										
(6) MANHOURS SAVED FROM MULTIPLE POSITIONS ⁷										
(7) OTHER DOLLAR SAVINGS (Excluding Manpower), e.g., CONTRACT COSTS & UTILITIES										
(8)										
(9)										
(10)										
(11) TOTAL DOLLAR SAVINGS										

⁶
 (1) US Graded
 (2) US Wage Board
 (3) DHFN
 (4) IHFN
 (5) Officer
 (6) WO
 (7) Enlisted

⁷Reflect specific duties being performed with additional manhours available (equivalent manyears)

24.

REGULATORY APPROVAL/COORDINATION

a.

INVESTMENT STATEMENT

This proposal has been reviewed and it cannot be implemented with existing equipment or facilities. This investment is in accordance with established investment planning. The project complies with public laws, OSD policies and regulations, and all other regulatory constraints.

(Cite regulatory approvals, e.g., TAGO Control No.) (Ex. New Start, TAGO Approval, etc.)

b. OTHER COORDINATION (Functional Coordination at local level, e.g., Fac Eng, Log, Pers, etc.)

25. SUBMITTED BY (Typed name, grade and title of Subordinate Command/Agency or Project Initiator)

SIGNATURE

DATE (YYMMDD)

AUTOVON

26. APPROVAL RECOMMENDED BY (MACOM/Agency)

SIGNATURE

DATE (YYMMDD)

AUTOVON

FOR USE BY HQDA ON OSD PIF PROJECTS ONLY

27. APPROVED BY

SIGNATURE

DATE (YYMMDD)

AUTOVON

20. OTHER REMARKS (Cont'd)